

COMBINED AUTHORITY MEETING

31 MAY 2024

CALENDAR OF MEETINGS

Report of the Interim Deputy Monitoring Officer

1.0 Purpose of the Report

1.1 To seek approval of the Combined Authority's calendar of meetings for 2024-2025.

2.0 Recommendations

2.1 That the calendar of meetings for 2024-2025 be approved.

3.0 Background

3.1 The proposed calendar of meetings is attached as Appendix 1 to this report.

3.2 The calendar provides dates for the following meetings:

- York and North Yorkshire Combined Authority
- Audit and Governance Committee
- Overview and Scrutiny Committee
- Business Committee (dates subject to appointment)

3.3 The calendar includes dates for the 2024-25 municipal year.

3.4 In selecting dates for the calendar, care is taken to avoid key meetings and events including North Yorkshire Council, City of York Council, local elections. However, clashes may unavoidably arise in respect of meeting dates which have yet to be fixed by constituent authorities and other external organisations.

3.5 The Combined Authority's Constitution states that Ordinary meetings of the Y&NYCA for the transaction of general business shall be held on such dates and at such times as YNYCA shall determine. This will usually be the first Friday of the month but may be varied to accommodate bank holidays and to ensure the effective transaction of YNYCA business.

3.6 All dates will be published on the Combined Authority's website upon its launch on 1 February 2024.

3.7 Where possible, committee meetings will be live broadcast to enable members of the public to observe meetings virtually without the requirement to travel.

4.0 Financial Implications

4.1 The cost of agenda and report production, postage, room hire, webcasting and associated Member costs are budgeted.

5.0 Legal Implications

5.1 Notices of meetings will be published online and displayed outside of the Combined Authority's offices in accordance with legal requirements.

6.0 Equalities Implications

6.1 No specific equalities implications arise from this report.

7.0 Environmental Implications

7.1 No specific environmental implications arise from this report.

7.2 The provision of webcasting for certain meetings may reduce the numbers of people travelling to observe meetings.

8.0 Combined Authority Areas Impacted (Council Areas/Wards/Divisions)

8.1 City of York and North Yorkshire Council areas.

9.0 Recommendations

9.1 That the calendar of meetings for 2024-2025 be approved.

10.0 Reasons For Recommendations

10.1 To give adequate notice of formal meetings of the Combined Authority and its committees.

10.2 To allow for suitable forward planning of business to be transacted.

11.0 Contact Details

For further information please contact the authors of this Report.

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Report approved:	Yes
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Background papers - None

Appendices

- Appendix 1 – Calendar of Meetings 2024-2025

Calendar of Meetings 2024 to 2025

Date/Time	Meeting	Venue
Friday, 31 May 2024 3.00 pm	Combined Authority (Annual Meeting)	Hudson Room, West Offices, York
Tuesday, 11 June 2024 2.00 pm	Overview and Scrutiny Committee	Grand Committee Room, County Hall, Northallerton
Friday, 28 June 2024 3.00 pm	Combined Authority	Council Chamber, Civic Centre, Harrogate
Tuesday, 16 July 2024 Time to be confirmed	Audit and Governance Committee	To be confirmed
Monday, 22 July 2024 3.00 pm	Combined Authority	Grand Committee Room, County Hall, Northallerton
Friday, 30 August 2024 Time to be confirmed	Business Committee	To be confirmed
Friday, 6 September 2024 3.00 pm	Combined Authority	Hudson Room, West Offices, York
Tuesday, 17 September 2024 10.00 am	Overview and Scrutiny Committee	Severus Room, West Offices, York
Tuesday, 15 October 2024 Time to be confirmed	Audit and Governance Committee	To be confirmed
Friday, 8 November 2024 3.00 pm	Combined Authority	Grand Committee Room, County Hall, Northallerton
Friday, 22 November 2024 Time to be confirmed	Business Committee	To be confirmed
Wednesday, 11 December 2024 2.00 pm	Overview and Scrutiny Committee	Brierley Room, County Hall, Northallerton
Tuesday, 14 January 2025 Time To be confirmed	Audit and Governance Committee	To be confirmed
Friday, 17 January 2025 3.00 pm	Combined Authority	Hudson Room, West Offices, York
Friday, 14 February 2025 Time to be Confirmed	Business Committee	To be confirmed
Friday, 7 March 2025 3.00 pm	Combined Authority	Grand Committee Room, County Hall, Northallerton
Tuesday, 11 March 2025 10.00 am	Overview and Scrutiny Committee	Thornton Room, West Offices, York
Tuesday, 22 April 2025 Time to be confirmed	Audit and Governance Committee	To be confirmed