



Agenda

Notice of a meeting of York and North Yorkshire Combined Authority

To: Mayor David Skaith
City of York Councillor Claire Douglas (Lead Member)
North Yorkshire Councillor Carl Les (Lead Member)
North Yorkshire Councillor Gareth Dadd
City of York Councillor Peter Kilbane

Date: Friday 31st May 2024

Time: 3.00 pm

Venue: Hudson Room, West Offices, York

The meeting will be available to view once the meeting commences, via the following link - [York & North Yorkshire Combined Authority - YouTube](#) Recordings of previous live broadcast meetings are also available there.

Business

Part 1 - Annual Meeting

1. Mayor's introduction
2. Apologies for Absence
3. Membership of York and North Yorkshire Combined Authority (Pages 3 - 8)
2024/25
Report of the Interim Deputy Monitoring Officer
4. Committee Appointments and Representation on Outside Bodies (Pages 9 - 14)
Report of the Interim Deputy Monitoring Officer
5. Calendar of Meetings 2024-25 (Pages 15 - 20)
Report of the Interim Deputy Monitoring Officer

Part 2 - Ordinary Business

6. Minutes of the meeting held on 18 March 2024 (Pages 21 - 30)
7. Declarations of Interest

8. Public Participation

Members of the public may ask questions or make statements at this meeting if they have given notice and provided the text of questions to Elizabeth Jackson of Democratic Services, North Yorkshire Council (elizabeth.jackson@northyorks.gov.uk) no later than 12 noon on Tuesday 28 May 2024. Each speaker should limit themselves to 3 minutes on any item. Members of the public who have given notice will be invited to speak:

- at this point in the meeting if their questions/statements relate to matters which are not otherwise on the Agenda (subject to an overall time limit of 30 minutes); or
- when the relevant Agenda item is being considered if they wish to speak on a matter which is on the Agenda for this meeting.

If you are exercising your right to speak at this meeting, but do not wish to be recorded, please inform the Mayor who will instruct anyone who may be taking a recording to cease while you speak.

- | | | |
|------------|---|------------------------|
| 9. | Combined Authority Governance
Report of the Interim Deputy Monitoring Officer | (Pages 31 - 34) |
| 10. | Mayoral Priorities and Budget Update 2024/25
Report of the Interim Director of Resources (s73 Officer) | (Pages 35 - 42) |
| 11. | Report of the Independent Remuneration Panel
Report of the Interim Deputy Monitoring Officer | (Pages 43 - 80) |
| 12. | Appointment of Director of Resources and s73 Officer
Report of the Head of Human Resources | (Pages 81 - 82) |
| 13. | Reporting of Urgent Decisions
Report of the Interim Deputy Monitoring Officer | (Pages 83 - 86) |
| 14. | Forward Plan
To approve the Combined Authority's Forward Plan | (Pages 87 - 92) |
| 15. | Urgent Business
Any other items which the Chair agrees should be considered as a matter of urgency because of special circumstances | |

James Farrar
Interim Head of Paid Service

Barry Khan
Interim Monitoring Officer

22 May 2024

Enquiries relating to this agenda please contact:

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COMBINED AUTHORITY MEETING

31 MAY 2024

MEMBERSHIP OF YORK AND NORTH YORKSHIRE COMBINED AUTHORITY – 2024/2025

Report of the Interim Deputy Monitoring Officer

1.0 Purpose of the Report

- 1.1 To note the appointment of Combined Authority Members and substitute Combined Authority members to the York and North Yorkshire Combined Authority (the Combined Authority) by the Constituent Councils.
- 1.2 To note the Mayor's position as Chair of the Combined Authority and the Deputy Mayor.
- 1.3 To note the position regarding the role of the Chair of the Business Committee on the Combined Authority.

2.0 Recommendations

- 2.1 That the Combined Authority resolves to note:
 - 2.1.1 The position of Mayor as Chair of the Combined Authority by virtue of that office;
 - 2.1.2 The appointment of the Deputy Mayor by the Mayor;
 - 2.1.3 The appointment of Constituent Combined Authority Members and their substitutes by the Constituent Councils;
 - 2.1.4 The current position with regards the role of the Chair of the Business Committee on the Combined Authority.

3.0 Background

- 3.1 The York and North Yorkshire Mayor, Mayor Skaith, became a Combined Authority Member and Chair of the Combined Authority, by virtue of that office, from 7 May 2024.
- 3.2 The Mayor may appoint a Combined Authority Member to be the Mayor's Deputy (the Deputy Mayor) for the municipal year 2024/2025.
- 3.3 The York and North Yorkshire Combined Authority Order 2023 (the 2023 Order) provides for the Combined Authority to comprise the following in addition to the Mayor:

- Four elected Members in total, two from each Constituent Council, one of each Constituent Council Member must be designated as the Lead Member;
- Two named elected Members from each Constituent Council for each elected Member of the Combined Authority who may act as a substitute Member of the Combined Authority;
- In addition, upon their appointment, the Chair of the Business Committee will also be a non-voting Member of the Combined Authority.

3.4 Appendix A to this report contains details of the Membership of the Combined Authority.

4.0 Financial Implications

4.1 There are no financial implications directly arising from this report.

5.0 Legal Implications

5.1 The York and North Yorkshire Combined Authority Order 2023 sets out membership arrangements for the Combined Authority, as set out above.

6.0 Equalities Implications

6.1 There are no equality or diversity implications directly arising from this report.

7.0 Environmental Implications

7.1 There are no environmental implications directly arising from this report.

8.0 Combined Authority Areas Impacted (Council Areas/Wards/Divisions)

8.1 York and North Yorkshire.

9.0 Recommendations

9.1 That the Combined Authority resolves to note:

- 9.1.1 The position of Mayor as Chair of the Combined Authority by virtue of that office;
- 9.1.2 The appointment of the Deputy Mayor by the Mayor;
- 9.1.3 The appointment of Constituent Combined Authority Members and their substitutes by the Constituent Councils;
- 9.1.4 The current position with regards the role of the Chair of the Business Committee on the Combined Authority.

10.0 Reasons For Recommendations

10.1 To ensure that the Combined Authority can operate within the remit of the relevant legislation in a safe and legal manner.

11.0 Contact Details

For further information please contact the authors of this Report.

Author

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Date:	21/05/2024

Background papers [If applicable)

Appendices – Appendix A – Membership of Combined Authority

York and North Yorkshire Combined Authority Membership

The Membership of the York and North Yorkshire Combined Authority is as follows:

York and North Yorkshire Mayor	
Elected Mayor	Deputy Mayor¹
David Skaith	TBC

Combined Authority Members			
Member	Constituent Authority	Substitute Member	Substitute Member
Councillor Claire Douglas (Lead Member)	CYC	<i>Councillor Jenny Kent</i>	<i>Councillor Katie Lomas</i>
Councillor Peter Kilbane	CYC	<i>Councillor Jenny Kent</i>	<i>Councillor Katie Lomas</i>
Councillor Carl Les (Lead Member)	NYC	<i>Councillor Michael Harrison</i>	<i>Councillor Simon Myers</i>
Councillor Gareth Dadd	NYC	<i>Councillor Janet Sanderson</i>	<i>Councillor Annabel Wilkinson</i>

Business Committee Member	
Chair of Business Committee	To be confirmed

¹ For the municipal year 2024/2025

COMBINED AUTHORITY MEETING

31 MAY 2024

COMMITTEE APPOINTMENTS AND REPRESENTATION ON OUTSIDE BODIES

Report of the Interim Deputy Monitoring Officer

1.0 Purpose of the Report

1.1 This report relates to the appointment of Members onto the Combined Authority's Committees, the appointment of a Chair to the Audit and Governance Committee and makes recommendations relating to the representation of the Combined Authority on Outside Bodies.

2.0 Recommendations

- 2.1 In relation to the appointment of Committees, that the Combined Authority:
- 2.1.1 Appoints Members to the Audit and Governance Committee (see table at Appendix A for Constituent Council nominations);
 - 2.1.2 Appoints Members to the Overview and Scrutiny Committee (see table at Appendix A for Constituent Council nominations);
 - 2.1.3 Appoints a Chair of the Audit and Governance Committee taken from the appointed Members of the Committee.
- 2.2 That the Combined Authority approves the appointments to the Outside Bodies for the municipal year 2024/25 as set out in Appendix A.

3.0 Background

- 3.1 The Combined Authority is required to appoint an Audit and Governance Committee and Overview and Scrutiny Committee. The Terms of Reference for the Committees can be found within the Combined Authority Constitution.
- 3.2 The seat allocation remains the same as previously outlined to the Combined Authority, for ease of reference, the political balance is as follows:

Committee	Con	Lab	Lib Dem	NY Ind/ Ind	Green	Total
Overview and Scrutiny	4	3	3	1	1	12
Audit and Governance	3	2	2	1	0	8
	7	5	5	2	1	20

3.3 The allocation of the seats across the Constituent Councils is a matter for the Combined Authority and it is understood that each Council is due to hold their Annual Council Meetings during this month, whereby Members of each Council are being asked to submit their preferred nominations to appointments on the Combined Authority and Committees, subject to the Combined Authority decision relating to the final allocation of seats and appointments. At the time of writing, City of York Council have not yet had their Annual Council Meeting, however, as soon as the list of nominations from City of York is available it will be made available to the Combined Authority. The list of proposed nominations as it stands at this current time can be found at Appendix A.

3.4 The Combined Authority's Constitution provides that the Combined Authority will appoint the Chair of the Audit and Governance Committee and that in the absence of the Chair, the Committee itself will determine who would chair any particular Audit and Governance Committee Meeting.

3.5 The Combined Authority are also required to approve appointments to Outside Bodies for the municipal year 2024/25. A list of current appointments can be found at Appendix A in order to assist the Combined Authority in respect of the current position regarding Outside Bodies appointments.

4.0 Financial Implications

4.1 There are no financial implications directly arising from this report.

5.0 Legal Implications

5.1 The relevant provisions of the Combined Authority (Overview and Scrutiny Committees, Access to Information and Audit Committees) Order 2017, made under powers contained within the Local Democracy, Economic Development and Construction Act 2009 are contained within the relevant parts of this report. The Combined Authority, by virtue of the Constitution and relevant legislation are required to make appointments to the Committees of the Authority.

6.0 Equalities Implications

6.1 There are no equalities implications directly arising from this report.

7.0 Environmental Implications

7.1 There are no environmental implications arising from the recommendations contained within this report.

8.0 Combined Authority Areas Impacted (Council Areas/Wards/Divisions)

8.1 York and North Yorkshire Combined Authority area.

9.0 Recommendations

9.1 In relation to the appointment of Committees, that the Combined Authority:

9.1.1	Appoints Members to the Audit and Governance Committee (see table at Appendix A for Constituent Council nominations);
9.1.2	Appoints Members to the Overview and Scrutiny Committee (see table at Appendix A for Constituent Council nominations);
9.1.3	Appoints a Chair of the Audit and Governance Committee taken from the appointed Members of the Committee.
9.2	That the Combined Authority approves the appointments to the Outside Bodies for the municipal year 2024/25 as set out in Appendix A.

10.0 Reasons For Recommendations

10.1 To ensure that the York and North Yorkshire Combined Authority has a governance framework to facilitate its operation in accordance with the legal requirements.

11.0 Contact Details

For further information please contact the authors of this Report.

Author

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Date:	21/05/2024

Background papers - None

Appendices – Appendix A – list of Committee Appointments and Appointments to Outside Bodies for the municipal year 2024/25

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City of York Council and North Yorkshire Council nominations on Committees

The nominations received from City of York and North Yorkshire Council in relation to the following Committees is set out below:

York and North Yorkshire Combined Authority Overview & Scrutiny Committee

The Chair is to be determined by the Committee, although they cannot be from the same Group as the Mayor. Nominated members may not be Members or Substitute Members of the York and North Yorkshire Combined Authority.

Member	Constituent Authority	Group	Substitute Member
Cllr Lindsay Burr	NYC	NY Independent	TBC
Cllr Richard Foster	NYC	Conservative and Independents Group	TBC
Cllr Clive Pearson	NYC	Conservative and Independents Group	TBC
Cllr Steve Shaw-Wright	NYC	Labour	TBC
Cllr Steve Watson	NYC	Conservative and Independents Group	TBC
Cllr Andrew Williams	NYC	Conservative and Independents Group	TBC
TBC	CYC	Labour	TBC
TBC	CYC	Labour	TBC
TBC	CYC	Liberal Democrat	TBC
TBC	CYC	Liberal Democrat	TBC
TBC	CYC	Conservative	TBC
TBC	CYC	Independent	TBC

York and North Yorkshire Combined Authority Audit & Governance Committee

The Chair is to be determined by the Combined Authority. Nominated members may not be Members or Substitute Members of the York and North Yorkshire Combined Authority.

Member	Constituent Authority	Group	Substitute Member
Cllr Cliff Lunn	NYC	Conservative and Independents Group	TBC
Cllr Caroline Goodrick	NYC	Conservative and Independents Group	TBC
Cllr Arnold Warneken	NYC	Green Group	TBC
Cllr Philip Broadbank	NYC	Liberal Democrats and Liberal Group	TBC

TBC	CYC	Labour	TBC
TBC	CYC	Labour	TBC
TBC	CYC	Liberal Democrat	TBC
TBC	CYC	Liberal Democrat	TBC

York and North Yorkshire Combined Authority Skills and Employability Working Group

Member	Constituent Authority
Councillor Peter Kilbane	CYC
Councillor Robert Webb	CYC
Councillor Mark Crane	NYC
Councillor Annabel Wilkinson	NYC

Transport for the North

This table sets out the current appointments to the Transport for the North Committees for the municipal year 2023/2024 (Table A). The Combined Authority is required to appoint to each of these Outside Body Committees for the municipal year 2024/2025 (Table B).

Table A – 2023/24

Committee	Member	Constituent Authority	Substitute	Constituent Authority
General Purposes Committee	Councillor C Les	NYC	Councillor P Kilbane	CYC
Rail North Committee	Councillor P Kilbane	CYC	Councillor C Les	NYC
Overview and Scrutiny Committee	Councillor P Haslam	NYC	Councillor R Melly	CYC

Table B – 2024/25

Committee	Member	Constituent Authority	Substitute	Constituent Authority
General Purposes Committee	TBC	NYC	Councillor P Kilbane	CYC
Rail North Committee	Councillor P Kilbane	CYC	TBC	NYC
Overview and Scrutiny Committee	TBC	NYC	Councillor R Melly	CYC

COMBINED AUTHORITY MEETING

31 MAY 2024

CALENDAR OF MEETINGS

Report of the Interim Deputy Monitoring Officer

1.0 Purpose of the Report

1.1 To seek approval of the Combined Authority's calendar of meetings for 2024-2025.

2.0 Recommendations

2.1 That the calendar of meetings for 2024-2025 be approved.

3.0 Background

3.1 The proposed calendar of meetings is attached as Appendix 1 to this report.

3.2 The calendar provides dates for the following meetings:

- York and North Yorkshire Combined Authority
- Audit and Governance Committee
- Overview and Scrutiny Committee
- Business Committee (dates subject to appointment)

3.3 The calendar includes dates for the 2024-25 municipal year.

3.4 In selecting dates for the calendar, care is taken to avoid key meetings and events including North Yorkshire Council, City of York Council, local elections. However, clashes may unavoidably arise in respect of meeting dates which have yet to be fixed by constituent authorities and other external organisations.

3.5 The Combined Authority's Constitution states that Ordinary meetings of the Y&NYCA for the transaction of general business shall be held on such dates and at such times as YNYCA shall determine. This will usually be the first Friday of the month but may be varied to accommodate bank holidays and to ensure the effective transaction of YNYCA business.

3.6 All dates will be published on the Combined Authority's website upon its launch on 1 February 2024.

3.7 Where possible, committee meetings will be live broadcast to enable members of the public to observe meetings virtually without the requirement to travel.

4.0 Financial Implications

4.1 The cost of agenda and report production, postage, room hire, webcasting and associated Member costs are budgeted.

5.0 Legal Implications

5.1 Notices of meetings will be published online and displayed outside of the Combined Authority's offices in accordance with legal requirements.

6.0 Equalities Implications

6.1 No specific equalities implications arise from this report.

7.0 Environmental Implications

7.1 No specific environmental implications arise from this report.

7.2 The provision of webcasting for certain meetings may reduce the numbers of people travelling to observe meetings.

8.0 Combined Authority Areas Impacted (Council Areas/Wards/Divisions)

8.1 City of York and North Yorkshire Council areas.

9.0 Recommendations

9.1 That the calendar of meetings for 2024-2025 be approved.

10.0 Reasons For Recommendations

10.1 To give adequate notice of formal meetings of the Combined Authority and its committees.

10.2 To allow for suitable forward planning of business to be transacted.

11.0 Contact Details

For further information please contact the authors of this Report.

Author

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Report approved:	Yes
Date:	21 May 2024

Background papers - None

Appendices

- Appendix 1 – Calendar of Meetings 2024-2025

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Calendar of Meetings 2024 to 2025

Date/Time	Meeting	Venue
Friday, 31 May 2024 3.00 pm	Combined Authority (Annual Meeting)	Hudson Room, West Offices, York
Tuesday, 11 June 2024 2.00 pm	Overview and Scrutiny Committee	Grand Committee Room, County Hall, Northallerton
Friday, 28 June 2024 3.00 pm	Combined Authority	Council Chamber, Civic Centre, Harrogate
Tuesday, 16 July 2024 Time to be confirmed	Audit and Governance Committee	To be confirmed
Monday, 22 July 2024 3.00 pm	Combined Authority	Grand Committee Room, County Hall, Northallerton
Friday, 30 August 2024 Time to be confirmed	Business Committee	To be confirmed
Friday, 6 September 2024 3.00 pm	Combined Authority	Hudson Room, West Offices, York
Tuesday, 17 September 2024 10.00 am	Overview and Scrutiny Committee	Severus Room, West Offices, York
Tuesday, 15 October 2024 Time to be confirmed	Audit and Governance Committee	To be confirmed
Friday, 8 November 2024 3.00 pm	Combined Authority	Grand Committee Room, County Hall, Northallerton
Friday, 22 November 2024 Time to be confirmed	Business Committee	To be confirmed
Wednesday, 11 December 2024 2.00 pm	Overview and Scrutiny Committee	Brierley Room, County Hall, Northallerton
Tuesday, 14 January 2025 Time To be confirmed	Audit and Governance Committee	To be confirmed
Friday, 17 January 2025 3.00 pm	Combined Authority	Hudson Room, West Offices, York
Friday, 14 February 2025 Time to be Confirmed	Business Committee	To be confirmed
Friday, 7 March 2025 3.00 pm	Combined Authority	Grand Committee Room, County Hall, Northallerton
Tuesday, 11 March 2025 10.00 am	Overview and Scrutiny Committee	Thornton Room, West Offices, York
Tuesday, 22 April 2025 Time to be confirmed	Audit and Governance Committee	To be confirmed

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York and North Yorkshire Combined Authority

Minutes of the meeting held at County Hall, Northallerton on 18 March 2024 commencing at 3.00 pm

Present: North Yorkshire Councillor Carl Les in the Chair. North Yorkshire Councillor Gareth Dadd, City of York Councillor Claire Douglas and City of York Councillor Peter Kilbane.

In attendance: North Yorkshire Councillors Michelle Donohue-Moncrieff and George Jabbour,

Officers present:

YNYCA - James Farrar, Rachel Antonelli, Andrew Leeming, Sara Jeffs, Paul Clark and Kate McHugh.

NYC - Barry Khan, Elizabeth Jackson, Nick Edwards and Daniel Harry

CYC - Ian Floyd, Bryn Roberts and Helen Whiting, CYC (remote attendance)

OPFCC - Simon Dennis, Jonathan Dyson and Jenni Newberry.

Observers: Police, Fire and Crime Commissioner Zoe Metcalfe

22 Apologies for Absence

There were no apologies for absence from Members of the Combined Authority.

23 Minutes of the meeting of the Combined Authority held on 23 February 2024

The Minutes of the York and North Yorkshire Combined Authority held on 23 February 2024 were taken as read and approved unanimously as a correct record.

24 Declarations of Interest

Councillor Gareth Dadd declared an interest in Minute 26 on the basis that he was an unpaid director of Veritau. Councillor Dadd remained in the meeting and took part in the debate and vote thereon.

25 Public participation

Two questions had been received which, in accordance with Minute 05(a) of the meeting of 22 January 2024, were dealt with at the meeting.

1. Question from North Yorkshire Councillor Steve Mason read out at the meeting

'Now that North Yorkshire Council has joined York City Council in adopting the UN Sustainable Development Goals with its plan, will the combined authority do the same, particularly within its economic framework?'

Response:

Andrew Leeming, Head of Strategy, provided the following response.

There are two points to raise regarding this:

Firstly that the Economic Framework has been built off the strategies and plans of the two constituent authorities and as part of this the 17 UN Sustainable Development Goals have been considered in this process although not specifically referred to in the document. The

Goals are also being looked at as part of the performance monitoring plan that will be part of this framework.

Secondly that in terms of formal adoption of the UN Sustainable Development Goals by the Combined Authority, this will be subject to a decision to be made by the elected Mayor and the members of the Combined Authority at a subsequent meeting and also during the further development of this Framework following the election of the Mayor.

2. Statement from Gwen Swinburn, York resident

Members, thank you

First regarding the many constitution amendments submitted by the city of York members. I was disappointed that these detailed and lengthy proposed changes were not first considered by the now constituted Combined Authority Audit and Governance Committee, whose first meeting which was last week, was cancelled.

May I request you regularise the checks and balances here by requiring all proposed changes first go through A&G. Currently it seems any changes will be agreed between the Mayor & you two leaders then rubber stamped by you here.

It is a significant unnecessary risk, which leaves the Mayor and Authority open to abuse & governance failures by design or by chance.

Next, I am requesting the remuneration panel item be withdrawn and referred back to the panel. It is very clear that the Mayoral allowance of £81,300 cannot fairly be less than the remuneration package being given to the Police, Fire and Crime Commissioner currently.

When pension is included, her remuneration stands now at around £90k, which is just for police and fire duties. Yet our new mayor will have all these responsibilities plus many others, but will receive considerably less in total.

How can this be right?

I have written to you in detail on multiple other issues of concern in the Independent Panel's report. For example, the Mayor of Peterborough and Cambridgeshire, a region of similar population to ours, is already paid £87k, despite not having fire or police duties. This is just one inconsistency. There are several others.

Also there is no explanation within the IRP report as to how the panel arrived at the very specific amount of £81,300.

If the recommendation is agreed today, it will leave our Mayor with far more responsibilities than most, being paid amongst the least, completely unfairly.

I hope you can ask the panel to review these issues and report back as soon as possible.

Finally re your Audit and Governance Committee - I hope you will adopt York's good practice and have it codified that an opposition member will chair that committee. It is an important check & balance, as is our longstanding practice, in York of having an opposition Member chair A&G, not someone from the administration.

Response:

Rachel Antonelli, Interim Monitoring Officer, provided the following response.

In relation to Ms Swinburn's first point regarding the constitution and amendments. The Combined Authority needed a constitution from its inception in December 2023 and this had to be formally approved as soon as was practicable. The first opportunity for any Members of the Combined Authority to consider this was at the inaugural meeting of the Authority on 22 January 2024. At that time, no Audit and Governance Committee was formally constituted. The Combined Authority asked that further amendments to cover additional areas for consideration be brought back to their March meeting. Nominations for Audit and Governance Committee Membership have since been provided to the Combined Authority.

It is proposed within the paper before Members today that any further amendments to the constitution be collated and that the Audit and Governance Committee form a working group to go through in more detail, the constitution. It is envisaged that this working group will then feed into Audit and Governance Committee, before final consideration by the Combined Authority.

With regards Ms Swinburn's second point regarding the Independent Remuneration Panel, it is a matter for the Committee to determine whether to accept the recommendations or not. Ms Swinburn very helpfully sent over her concerns to me earlier last week which allowed me the opportunity to consult the Panel in relation to this. They considered Ms Swinburn's comments and whilst they were grateful for the feedback, they felt that the comments did not change their position, or the content of their report. On that basis, I felt it more appropriate to allow the Combined Authority to determine whether to accept the recommendations within the report.

The Panel were keen to express their view that the recommended remuneration be reviewed in 12 months' time, when a definitive role and future priorities for the Mayor would be clearer. The benchmarking process looks at a variety of factors including not just population, but also duties, including Police and Fire responsibilities, and the Panel were mindful of the public purse when making their recommendation. Their report sets out how they arrived at the figure of £81,300 and their rationale for their conclusion. The remuneration of all Police and Crime Commissioners across the country is set nationally in a 4 band system, the bands are also set nationally. Any uplift in remuneration, for example, pension or indexation is a local addition and the Panel were keen to keep their starting point as the amount set nationally.

The Panel noted the comparison with Peterborough and Cambridgeshire and the similarity of population, however, the report does refer to the North of Tyne Combined Authority that includes a population closer to that of York and North Yorkshire and their remuneration was set at £65,000. In relation to how the Panel reached the amount of £81,300, paragraph 41 of their report sets this out.

Finally in relation to the Combined Authority's Audit and Governance Committee, whether to include this provision within the constitution will be a matter for the Combined Authority. I will ensure that any agreed amendments arising from today's meeting and also any future amendments agreed will be reflected in the Constitution going forward.

26 Combined Authority Constitution Review

Considered –

A report in the name of the Interim Deputy Monitoring Officer in relation to proposed amendments to the Constitution arising from feedback received from City of York Council and also proposing further consequential amendments.

Rachel Antonelli introduced the report and gave an overview of the key points as summarised below:

- The Constitution had been adopted in January 2024 and it was accepted at that meeting that the Constitution would require further review. There were five recommendations within the report before members.
 1. Feedback from City of York Council – detailed in Appendix A, part 2 of the CYC Joint Committee feedback was shown in green.
 2. A suggestion that the Audit and Governance Committee form a working group to consider feedback received and proposed amendments to the Constitution. The working group would then feed back to the Audit and Governance Committee to feed into the Combined Authority for amendments to be made.
 3. Proposed amendments which had arisen from officer feedback from working within the combined authority. In particular the Interim Director of Resources and section 73 officer would be given delegated authority to appoint an internal auditor from RSM, currently used by the police, crime, fire and rescue functions, and Veritau. A further paragraph 7 in section 1 sought to harmonise the fire and crime and combined authority elements of the Constitution.
 4. The additional of Part 9 of the Constitution, attached as Appendix B, which provided for governance for police, crime and fire functions. The intention had been for the incoming police and crime and fire and rescue functions to operate on the new Financial Regulations from 7 May but there had not been time to complete the work, and therefore it was proposed that the OPFCC would continue to operate on their current Financial Procedure Rules and Contract Procedure Rules to ensure they were safe and legal.
 5. That delegated authority be given to the Monitoring Officer to make any amendments required between now and the next meeting to ensure the Combined Authority could operate on a safe and legal basis. Any amendments made under this delegation would be reported back to the next meeting.

It was confirmed that the Mayor would set the Fire and Rescue element of the precept after public consultation in both North Yorkshire and York.

On a vote being taken it was

Resolved (unanimously) –

That (1) the Combined Authority considers the points raised in the feedback of City of York Council (see Appendix A), with provision for the Interim Deputy Monitoring Officer to make any agreed amendments to the constitution arising from the feedback. In addition, North Yorkshire Council's Transition (LGR) Overview and Scrutiny Committee are considering the report and may provide feedback to the Combined Authority, their meeting is due to take place on 11 March 2024, therefore, any feedback will be reported back to the Combined Authority at the meeting;

(2) the Combined Authority ask the Audit and Governance Committee to form a working group to consider any proposed amendments within Appendix A as part of a review of the constitution, with any completed review being brought back to the Combined Authority for further consideration;

(3) the proposed amendments to the constitution within the section entitled Combined Authority Officer feedback within this report be approved;

(4) the addition of Part 9 of the Constitution, with provision for the Interim Deputy Monitoring Officer to make any amendments agreed by the Combined Authority, be approved; and

(5) the Interim Monitoring Officer is delegated the ability to make amendments to the constitution which may arise from the 18 March 2024 until the Combined Authority's next Meeting in June 2024 to ensure that the Combined Authority is operating in a safe and legal manner. Such amendments will be made after the Interim Monitoring Officer has consulted with the Lead Members of the Combined Authority, and the Mayor (if such amendment is required after 7 May 2024) and then reported back to the next Combined Authority Meeting.

(Councillor Gareth Dadd declared an interest in this item on the basis that he was an unpaid director of Veritau. Councillor Dadd remained in the meeting and took part in the debate and vote thereon.)

27 Report of Independent Remuneration Panel

Considered –

A report in the name of the Interim Deputy Monitoring Officer, presenting the recommendations of the Independent Remuneration Panel (IRP) in relation to an allowance to be paid to an elected Mayor.

Rachel Antonelli introduced the report and gave an overview of the key points, as summarised below:

- In January 2024 the Combined authority approved the appointment of an Independent Remuneration Panel in order to consider remuneration for the Mayor, the Deputy Mayor if there were to be one, the Deputy Mayor for Policing and Crime if there were to be one and independent persons on the Audit and Governance Committee.
- The IRP was to be made up on two members from the North Yorkshire Council IRP and two members from the City of York IRP. The Panel decided to undertake the work in two phases due to the short timescale. Phase one related to remuneration for the Mayor and phase two would consider the remaining roles.
- The report of the Panel was attached at Appendix A and set out the Panel's recommendations in relation to remuneration for the Mayor including travel and subsistence expenses and a recommendation that it be reviewed again in 12 months' time.

Councillor Carl Les thanked the Panel for convening and completing the work so quickly to enable potential candidates to be aware of any allowances before nomination papers were submitted.

Rachel Antonelli confirmed that the IRP would continue to meet the following week to consider remuneration for the three remaining roles and it was hoped recommendations would be brought forward to the next meeting of the Combined Authority.

Councillor Claire Douglas proposed amended wording in relation to air travel to say it should only take place in exceptional circumstances and be with the agreement of the lead members, and this was seconded.

On a vote being taken it was

Resolved (unanimously) –

That (1) the level of Mayoral Allowance at the York and North Yorkshire Combined Authority be set at £81,300 from the start of the Mayor's term of office, as set out in the York and North Yorkshire Combined Authority Order 2023, as beginning from 7 May 2024.

(2) the principles of Mayoral expenses as set out below be adopted by the Combined Authority.

a. *Travel* Public transport to be standard class, with public transport being the preferred method of travel.

Taxi fares to be incurred where no public transport is reasonably available.

Air travel at standard rate and only to be approved in exceptional circumstances following agreement by the lead Members of the Combined Authority.

Own vehicle mileage rates in accordance with HMRC recommended rates:

- Up to 10,000 miles per annum: 45p per mile.
- Additional miles over 10,000 per annum: 25p per mile.

Parking fees, tolls, ferries, etc associated with vehicle travel to be reimbursed.

b. *Subsistence* Breakfast applicable when journey commences before 7.30am.

Lunch applicable when journey commences before 12 noon and continues after 3pm.

Tea applicable when absence continues after 6.30pm.

Evening meal when the absence continues after 8.30pm (with dinner and tea not being claimed for the same day).

c. *Dependent Care* Expense to be paid at minimum living wage rate.

(3) the Mayoral allowance at York and North Yorkshire Combined Authority be reviewed by the Independent Remuneration Panel in 12 months' time.

28 Combined Authority Budget 2024-25

Considered –

A report in the name of the Interim Director of Resources (s73 officer) which set out the suite of budget reports approved by the Police, Fire and Crime Commissioner and which would transfer to the Combined Authority on 7 May 2024, which the Combined Authority were asked to note.

Nick Edwards introduced the report and advised that at the inaugural meeting of the Combined Authority (CA) the initial budget for the functions transferred in on 1 February 2024 was approved. Following the election of a Mayor in May the functions of the Police, Fire and Crime Commissioner (PFCC) would also be transferred into the CA. The PFCC had already approved a budget for 2024-25 as part of a comprehensive medium term financial plan and capital plan for both policing and fire and rescue and those budgets and those budgets would transfer to the CA unchanged.

Councillor Carl Les confirmed that he would be writing to the Minister in relation to the flexibility of the fire precept.

Resolved (unanimously) –

That the Combined Authority note the revenue and capital budgets for fire, policing and crime that will transfer to the Combined Authority on 7th May 2024. The Combined Authority also noted the Treasury Management Strategy Statements attached as annexes 3 and 4 to the report.

29 Combined Authority Interim Corporate Plan

Considered –

A report in the name of the Interim Head of Paid Service which provided an interim Corporate Plan for approval, pending the election of the Mayor. Following the election the plan would be reviewed and a full corporate plan developed.

James Farrar introduced the report and gave an overview of the key points:

- Once a Mayor was elected it was expected they would undertake a full strategic review of all functions, however the interim Corporate Plan provided a clear plan of what the Combined Authority was currently statutorily obligated to deliver including contractual commitments and other commitments as part of the devolution deal.
- The Plan also provided details of the finances and investments supporting the commitments. The plan outlined assumptions made in relation to Government funding to be announced at the next comprehensive spending review in March 2025.
- £380m had been announced as part of the Local Transport Fund; this was expected to be backloaded to be low in the first two years and then increase significantly in future years. This budget had come from HS2 funding and it had been assumed that the profile would be similar.
- Over £600m would be invested in the region during the first term of an elected Mayor for York and North Yorkshire.

Resolved (unanimously) –

That the interim Corporate Plan be approved.

30 An Economic Framework for York and North Yorkshire Combined Authority

Considered –

A report in the name of the Head of Strategy which set out the initial priorities, opportunities and challenges for the subregion, prior to the election of the Mayor in May 2024 and which provided the Economic Framework for approval.

Andrew Leeming introduced the report and reported that the final document had been produced following a period of consultation on the initial draft Economic Framework previously considered by the Joint Devolution Committee.

In response to a question Andrew Leeming advised that the Framework had been well supported by partners and stakeholders, the consultation had led to amendments in relation to affordable housing, health and wellbeing, the green economy and identification of core sectors of the economy.

Resolved (unanimously) –

That the Economic Framework be approved as a key strategic document.

31 Adult Education Budget Implementation Readiness Conditions

Considered –

A report in the name of the Director of Economy in which a request was made for delegated authority to be given to the Interim Head of Paid Service, in consultation with the Mayor or Lead Members, for the submission of draft documentation required for the Adult Education Budget (AEB) Implementation Department for Education readiness conditions.

Andrew Leeming introduced the report and set out the next steps in relation to the AEB. A readiness report was required by the Department for Education (DfE) in May, however this did not align with the Combined Authority meeting schedule and therefore delegated authority was sought to submit an initial draft by the deadline. A report would then be brought back to the CA and the DfE had indicated they would be happy for further amendments to be made after that date. The AEB was expected to be worth around £11m per year.

Resolved (unanimously) –

That the Combined Authority delegate authority to the Interim Head of Paid Service, in consultation with the Mayor or Lead Members, for the submission of draft documentation required for the Adult Education Budget (AEB) Implementation DfE readiness conditions, to include:

- AEB Strategic Skills Plan
- AEB Commissioning & Delivery Framework
- AEB Funding & Performance Management Rule

32 Combined Authority Assurance Framework

Considered –

A report in the name of the Director of Economy which presented the York and North Yorkshire Combined Authority's Local Assurance Framework for adoption.

Paul Clark presented the report and reported that delegated authority had previously been granted to the Head of Paid Service to make changes prior to submission to Government, which had led to funds of £9m being issued on 1 March 2024. The Framework as submitted to Government was before members now for formal endorsement.

Resolved –

That the Combined Authority Local Assurance Framework be endorsed.

33 LGPS Pension Discretions Policy

Considered –

A report in the name of the Head of Human Resources which set out the Combined Authority's proposed Local Government Pension Scheme (LGPS) Employer Discretions Policy, which allowed employers to determine how certain discretionary provisions of the scheme would be applied.

Sara Jeffs presented the report and advised that whilst such authority would normally be reviewed on a three-year basis it was proposed that it be reviewed sooner as colleagues from the OPFCC and Fire and Rescue service would be joining the scheme in May.

In response to Members' questions Sara Jeffs confirmed that the Mayor and elected members were excluded from the LGPS and the Mayor's income was not pensionable.

Resolved (unanimously) –

That the Combined Authority's LGPS Employer Discretions Policy be approved.

34 Forward Plan

Considered –

The Combined Authority's draft Forward Plan was submitted for approval for publication on the Combined Authority website.

Resolved –

That the draft Combined Authority Forward Plan be approved.

35 Urgent Business

There were no items which the Chair agreed should be considered as a matter of urgency because of special circumstances.

The meeting concluded at 3.53 pm.

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COMBINED AUTHORITY MEETING

31 May 2024

COMBINED AUTHORITY GOVERNANCE

Report of the Interim Deputy Monitoring Officer

1.0 Purpose of the Report

1.1 To consider an update of some of the governance arrangements of the York and North Yorkshire Combined Authority.

2.0 Recommendations

2.1 That the Combined Authority approves the amendment to Part 9 of the Constitution, namely the inclusion of 2 additional delegations, as set out in paragraph 4.2 of this report.

2.2 That the Combined Authority considers whether to continue to permit the webcasting and public participation of Combined Authority Meetings with immediate effect and the extension of webcasting and public participation to all public Meetings of the Combined Authority, subject to the availability of webcasting equipment and staff. Approval for the Interim Monitoring Officer to make any necessary amendments to the Constitution to facilitate this.

2.3 That the Combined Authority approves an allowance to the Independent Remuneration Panel Members in the sum of £500 per annum per Panel Member (£250 per annum pro rata where necessary), in addition to reasonable expenses incurred by the Panel Members.

3.0 Background

3.1 This report provides an update on the governance arrangements since the inception of the York and Combined Authority in December 2023 and the first Meeting of the Combined Authority in January 2024.

4.0 Constitution

4.1 The Combined Authority will recall that at their Meeting on 22 January 2024, the Constitution of the Combined Authority was approved, with amendments being approved in March 2024. Further amendments have been approved by the Interim Monitoring Officer under the urgency provisions of the Combined Authority in order to ensure a smooth transition into the Combined Authority of the former Office of the Police, Fire and Crime Commissioner.

4.2 A subsequent amendment has been identified as being necessary in order to ensure the safe and legal operation of the Combined Authority. The proposed amendment consists of two further Police and Crime Commissioner (PCC) Function delegations within Part 9 of the Constitution (PCC & FRA Functions – Governance Documents). The proposed additional delegations are set out below:

Ref	Function	Restrictions / conditions	Consultation requirements	Delegation	Sub-Delegation
59	Vetting decisions in respect of the Chief Constable (in accordance with prevailing College of Policing Guidance)			Monitoring Officer	Corporate Director for the Office of Police, Fire and Crime Deputy Monitoring Officer
60	Vetting Decisions in respect of staff within the OPFCC			Monitoring Officer	Corporate Director for the Office of Police, Fire and Crime Deputy Monitoring Officer

4.3 The Combined Authority are asked to consider whether to make this subsequent amendment to Part 9 of the Constitution. A link to the full Constitution can be found below.

4.4 The Combined Authority will also recall that at the January 2024 Meeting they resolved that Combined Authority Meetings would be webcast and also that public participation would be allowed under the Chair’s discretion until a Mayor was elected. The Constitution currently permits webcasting for Combined Authority Meetings, therefore, should the Combined Authority agree to continuing webcasting of Meetings, then consideration should be given as to whether all Meetings (i.e. Combined Authority, Overview and Scrutiny, Audit and Governance Meetings) held in public should be webcast. This would be subject to the availability of equipment and staff in order to facilitate webcasting of all Meetings, as this service is currently provided to the Combined Authority by City of York and North Yorkshire Councils. The same consideration will need to be given by the Combined Authority around public participation, which will also require an amendment to the Constitution.

5.0 Independent Remuneration Panel Allowance

5.1 The York and North Yorkshire Combined Authority Order 2023 provides that the Combined Authority may pay the expenses incurred by the Independent

Remuneration Panel established, in order to carry out its functions and that the Combined Authority may pay the members of the Panel such allowances or expenses as the Combined authority may determine.

5.2 The Independent Remuneration Panel have undertaken work recently in two phases, making recommendations in respect of the Mayor's allowance and more recently in respect of the Deputy Mayor, Deputy Mayor for Policing and Crime and Independent Member/Person appointments, with further work anticipated within the next 12 months, in the form of a review of all allowances.

5.3 In view of the time spent by the Panel in undertaking these reviews, it is recommended that an allowance is paid to each Panel Member for work undertaken, such allowance, to be set at £500 per annum per Member. This is the median allowance paid by each of the Constituent Authorities to their Panel Members. One Member has undertaken part of the review, therefore, it is recommended that £250 is paid to this Member. This allowance would be in addition to expenses incurred (i.e. travel costs for in person meetings).

6.0 Financial Implications

6.1 This report sets out an update to the existing governance arrangements and notes any allowances that may be paid to Members, including Independent Remuneration Panel Members.

7.0 Legal Implications

7.1 The legal implications of any amendments to the Constitution or other related governance arrangements are contained within the body of this report.

8.0 Equalities Implications

8.1 Any Constitution specific equalities implications are contained within the document.

9.0 Environmental Implications

9.1 The environmental including climate change implications of creating the Combined Authority and obtaining additional funding and powers under the Devolution Deal have been considered in previous reports to the constituent authorities. This report looks purely at the governance arrangements for the Combined Authority.

10.0 Combined Authority Areas Impacted (Council Areas/Wards/Divisions)

10.1 York and North Yorkshire Council areas.

11.0 Recommendations

11.1 That the Combined Authority approves the amendment to Part 9 of the Constitution, namely the inclusion of 2 additional delegations, as set out in paragraph 4.2 of this report.

- 11.2 That the Combined Authority considers whether to continue to permit the webcasting and public participation of Combined Authority Meetings with immediate effect and the extension of webcasting and public participation to all public Meetings of the Combined Authority, subject to the availability of webcasting equipment and staff. Approval for the Interim Monitoring Officer to make any necessary amendments to the Constitution to facilitate this.
- 11.3 That the Combined Authority approves an allowance to the Independent Remuneration Panel Members in the sum of £500 per annum per Panel Member (£250 per annum pro rata where necessary), in addition to reasonable expenses incurred by the Panel Members.

12.0 Reasons For Recommendations

- 12.1 To ensure that the York and North Yorkshire Combined authority has a governance framework to facilitate continuance of its operation in accordance with any legal requirements.

13.0 Contact Details

For further information please contact the authors of this Report.

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Date:	21/05/2024

Background papers - [240507-YNCA-Constitution.pdf \(yorknorthyorks-ca.gov.uk\)](#)

Appendices – None

York and North Yorkshire Combined Authority

31 May 2024

Mayoral priorities and budget update 2024/25

Report of the interim Director of Resources (S73 Officer)

1. Purpose of the Report

- 1.1. To approve the budget allocated to Mayoral priorities as outlined in the report
- 1.2. To approve the 2024/25 budget amendments as outlined in the report

2. Recommendations

- 2.1. The Committee is asked to:
 - Approve the budget of £2.21m for Mayoral priorities
 - Approve the budget amendment of £361k for costs not originally included in the budget
 - Note that the Director of Resources, in consultation with the Mayor and in line with delegated authority levels, will ensure any procurement exercises and funding agreements for the proposed priorities are completed
- 2.2. Reason for recommendation – to ensure the York and North Yorkshire Mayor has a budget in place.

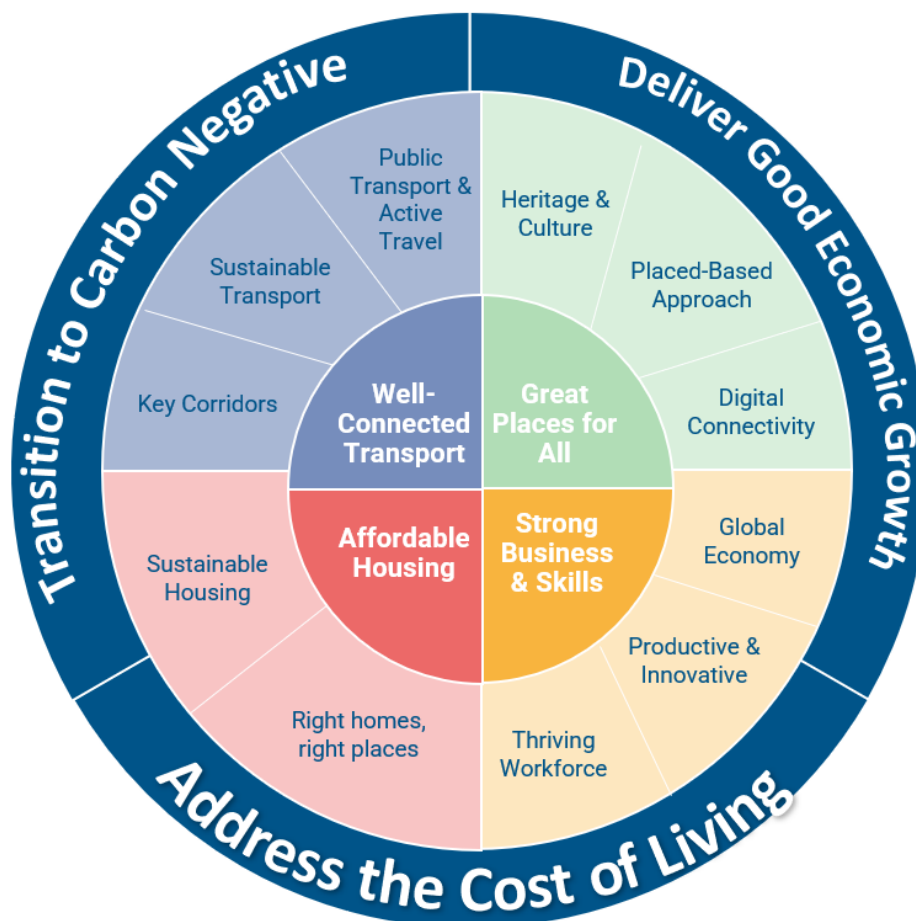
3. Background

- 3.1. The election for the mayor of York and North Yorkshire took place on 2 May 2024 and the Combined Authority is now a Mayoral Combined Authority with the new mayor also taking on the functions of the Police Fire and Crime Commissioner for North Yorkshire.
- 3.2. Previous reports to the Combined Authority have set the overall budget for the Combined Authority. The budget was based on a number of assumptions and a review by officers has identified a number of areas where additional budget is needed. These areas are set out in paragraphs 4.10 to 4.16.
- 3.3. Following the election of the Mayor, this report allocates funding from the Mayoral Investment Fund to deliver on key priorities and covers the initial proposals based on the Mayor's first month in office but, as the year progresses, further reports may allocate additional funds as required.

4. Analysis

- 4.1. In March 2024 the Combined Authority approved an Interim Corporate Plan. The Mayor's pledges have been reviewed and mapped to a framework to demonstrate

the plans that will be needed to ensure delivery of those pledges. It is important to note that this is an initial, high level overview of the key priorities. Work will continue to develop these priorities over the months ahead and new, emerging priorities will be considered in future reports.



- 4.2. Funding from the Mayoral Investment Fund needs to be allocated so that the Authority can focus on the delivery of these priorities. The following table outlines the proposed initial funding to be allocated to each theme to support development of strategies, plans and investment opportunities, with further detail in the paragraphs that follow.

Theme	Activity	Outcome	24/25 £000's	25/26 £000's	26/27 £000's	27/28 £000's	Total £000's
Route map to Carbon Negative	Update the evidence base & stakeholder engagement	Combined Authority approved Route Map to Carbon Negative	100				100
Cost of Living Plan	Policy Officer to scope the plan and commission initial data/research	Combined Authority approved Cost of Living Plan	80	60	60	60	260
Inclusive Growth Plan	Develop a YNY Inclusive Growth Strategy	Combined Authority approved Inclusive Growth Strategy	0				0
Great Places	Work with NYC/CYC to ensure a plan for every town and to develop the Mayors High Street Investment Fund	Plan in every town & High Street Investment Fund Business Case Approved by Combined Authority	800	750			1550
Transport	Develop Strategic Transport Strategy including an Investment Strategy for £379m Local Transport Fund and develop the scope and business case for future transport studies	Combined Authority approved Transport Strategy & Investment Pipeline	200				200

Theme	Activity	Outcome	24/25 £000's	25/26 £000's	26/27 £000's	27/28 £000's	Total £000's
Housing	Build a strategic relationship with Homes England including a joint investment plan	Strategic Place Partnership & Housing Investment Plan					
	Build region wide Housing Retrofit Strategy	Housing Retrofit Strategy	50				50
Business & Skills	Build the evidence base and business engagement to develop a plan to increase innovation	Joint Innovate UK Innovation Plan	50				50
Total			1280	810	60	60	2210

- 4.3. For the route map to carbon negative, there is a need to refresh the evidence base and engage with residents. It is expected that this work will be commissioned externally.
- 4.4. A Policy Officer post will be created to scope and commission some initial data and research, working alongside the constituent Councils, to develop a Cost of Living Plan.
- 4.5. To deliver great places to live and work across the region, a Policy Officer post will be created to scope and develop a High Street Investment Fund. The bulk of this expenditure though will be commissioned through North Yorkshire Council with the outcome being a growth development plan for every town.
- 4.6. Funding of £200k is allocated to work with both York Council and North Yorkshire Council to scope and develop a business case for movement studies, including separate studies for York and the York to Scarborough and York to Harrogate routes.
- 4.7. Funding of £50k is proposed for the development of a region wide housing retrofit strategy, again to be developed alongside both constituent Councils.

- 4.8. Finally, £50k is proposed to develop an Innovation and Investment Plan. This builds on work with Innovate UK with the ambition to publish a joint York and North Yorkshire Innovation Action Plan.
- 4.9. In addition to funding for the Mayoral priorities outlined above, there are several areas where the budget needs to be updated. The initial Combined Authority budget was set based on a range of assumptions. Some of these assumptions have needed to be updated, which is to be expected when setting up of a new organisation from scratch.
- 4.10. As work has progressed, it has become clear that additional budget needs to be allocated to the following areas:
- A Finance Manager post is needed to provide overall financial management and support across the organisation. This post will manage the service level agreements in place to deliver crucial support services, collate budget monitoring and other key performance information to support effective management at an estimated cost of £65k
 - A further 2 Executive Support Assistants are needed to provide support to the senior management team, estimated cost of £110k
 - It is considered that a small allowance will need to be paid to independent members on Audit & Governance Committee and for Independent Persons at a total cost of £5k
 - Net impact of revised pension contribution rate £188k (see below)
- 4.11. As a result of the transfer of staff from North Yorkshire Fire and Rescue Service (Fire) and the Office of the Police, Fire and Crime Commissioner (Police) it has been necessary to complete an actuarial valuation of the associated pension fund to determine the overall employer contribution rate for the Mayoral Combined Authority.
- 4.12. An initial pension contribution rate was calculated by the actuary for those staff that transferred to the Combined Authority on the 1 February. The pension fund contribution rate, based on no surplus or deficit transferring into the fund, was 16.2%
- 4.13. The pension contribution rate has had to be updated to reflect the transfer of the Fire and Police staff. The current pension contributions rates for the Fire and the Police are 10.0% and 10.1% respectively.
- 4.14. The revised contribution rate for the overall Mayoral Combined Authority is 14.4% representing an overall increase in cost of £188k for the 2024/25 Budget. The additional net cost is follows:

	Current rate	Revised rate	Cost difference £
Fire	10%	14.4%	£182,000

Police	10.1%	14.4%	£59,000
Combined Authority (1 Feb 2024)	16.2%	14.4%	-£60,000
Total		14.4%	£181,000

- 4.15. It is recommended that to ensure a balanced budget, £188,000 is committed from the Mayoral Gainshare to smooth out the imbalance caused by the revised pension fund valuation. Further year's budget implications will be considered as part of the Medium-Term Financial Plan, however based on the current budgeted position within Police and Fire, it is expected that there will be recurring pressure of circa £350k.
- 4.16. When the Combined Authority budget was approved there was a "surplus" position on the budget that represented the balance of the Mayoral Investment Fund. Members are reminded that for the 2024/25 budget, some £6m of the Mayoral Investment Fund has already been allocated leaving a surplus of £12m. Should the recommendations in this report be approved, the surplus balance will be £9.4m.

5. Financial Implications

- 5.1. The financial implications are set out in the body of the report and the total additional costs outlined will be funded from existing Combined Authority funding streams.

6. Legal Implications

- 6.1. The CA is required to agree a balanced budget annually and to monitor that budget throughout the year. In addition, there is a fiduciary duty not to waste public resources, to secure value for money and ensure that good financial governance arrangements are in place

7. Equalities Implications

- 7.1. It is not expected that the budget outlined in this report will have any adverse impacts on people with protected characteristics. Future investment decisions will be underpinned by an Equality Impact Assessment.

8. Contact Details

For further information please contact the authors of this Report.

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Appendices – none

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COMBINED AUTHORITY MEETING

31 May 2024

REPORT OF INDEPENDENT REMUNERATION PANEL**Report of the Interim Deputy Monitoring Officer**

1.0 Purpose of the Report

- 1.1 To receive and consider the recommendations of the Independent Remuneration Panel, in relation to the roles of Deputy Mayor, Deputy Mayor for Policing and Crime, Independent Member and Independent Person.

2.0 Recommendations

- 2.1 That the Combined Authority consider the recommendations of the Independent Remuneration Panel as set out below:
- 2.2 Recommendation 1: In line with the York and North Yorkshire Combined Authority Order 2023, if the Mayor appoints a Deputy mayor who is one of the Leaders of either constituent Authority, then no remuneration is paid. If a Deputy Mayor is appointed from another Combined Authority Member, the IRP defer making any further recommendation until the Mayor has appointed a Deputy Mayor.
- 2.3 Recommendation 2: That the total remuneration package for the York and North Yorkshire Deputy Mayor for Policing and Crime is £65,670, with the additional £3,000 allowance should the Mayor delegate Fire and Rescue functions to the role holder. In line with other similar roles both relating to the Police (Fire) and Crime Commissioner or Deputy Mayor for Policing and Crime roles, indexation should apply to this allowance.
- 2.4 Recommendation 3: That the remuneration for the Independent Member for the Audit and Governance Committee of the York and North Yorkshire Combined Authority is £1,500 per annum.
- 2.5 Recommendation 4: That the remuneration for the Independent Person for Standards at the York and North Yorkshire Combined Authority is £1,000 per annum.
- 2.6 Recommendation 5: Travel expenses are also payable, to be paid to all posts at the standard rate within the terms of Members Expenses of the Combined Authority.

- 2.7 Recommendation 6: The IRP also recommends that the allowance for all posts be reviewed in 12 months' time, at which time indexation will also be considered for all posts.

3.0 Background

- 3.1 In accordance with the York and North Yorkshire Combined Authority Order 2023, the Combined Authority may establish an Independent Remuneration Panel to recommend a scheme to the Combined Authority regarding allowances payable to the Mayor, the Deputy Mayor, the Deputy Mayor for Policing and Crime and Independent Persons/Members. The Combined Authority must pay an allowance to these role holders, if it has considered a report published by the Independent Remuneration Panel established by one or more of constituent councils which contains recommendations for such an allowance. The Combined Authority is not bound to accept those recommendations, save that the allowance paid to the role holders cannot exceed the amount specified in the recommendations made by the Panel.
- 3.2 The Combined Authority at their Meeting on 22 January 2024 delegated the power to constitute an Independent Remuneration Panel to the Interim Monitoring Officer in order that the Panel could consider making recommendations to the Combined Authority Meeting in March 2024 in relation to the Mayor, in readiness for the election that was held in May 2024.
- 3.3 An Independent Remuneration Panel was constituted which initially included 2 Members from City of York Council Panel and 2 from the North Yorkshire Council Panel, for phase 1 of their review, which dealt with the allowance for the Mayor. Unfortunately, one Panel Member was unavailable and another Panel Member could not be sourced within the timescale required for phase 2 of their review.
- 3.4 The Panel have met on three occasions in relation to remuneration for the Deputy Mayor, Deputy Mayor for Policing and Crime and Independent Member/Person.
- 3.5 The full report of the Independent Remuneration Panel is set out at Appendix A, which sets out the evidence it considered and the methodology followed in making its recommendation.

4.0 Financial Implications

- 4.1 The costs associated with the matters set out in this report are included in the proposed 2024/25 budget.

5.0 Legal Implications

- 5.1 The approval of the matters set out in this report are part of the process of establishing the governance arrangements of the Combined Authority. The specific legal implications are set out in the body of this report.

6.0 Equalities Implications

6.1 When setting allowances, consideration is given as to how the allowances enable the Combined Authority to attract high quality candidates to be Deputy Mayor, Deputy Mayor for Policing and Crime, Independent Member and Independent Person, from a wide variety of backgrounds, whilst also ensuring that financial barriers to anyone who wishes to apply for or accept these roles are minimised.

7.0 Environmental Implications

7.1 There are no specific environmental implications arising out of the report of the Independent Remuneration Panel.

8.0 Combined Authority Areas Impacted (Council Areas/Wards/Divisions)

8.1 York and North Yorkshire.

9.0 Recommendations

9.1 That the Combined Authority consider the recommendations of the Independent Remuneration Panel as set out below:

9.2 Recommendation 1: In line with the York and North Yorkshire Combined Authority Order 2023, if the Mayor appoints a Deputy mayor who is one of the Leaders of either constituent Authority, then no remuneration is paid. If a Deputy Mayor is appointed from another Combined Authority Member, the IRP defer making any further recommendation until the Mayor has appointed a Deputy Mayor.

9.3 Recommendation 2: That the total remuneration package for the York and North Yorkshire Deputy Mayor for Policing and Crime is £65,670, with the additional £3,000 allowance should the Mayor delegate Fire and Rescue functions to the role holder. In line with other similar roles both relating to the Police (Fire) and Crime Commissioner or Deputy Mayor for Policing and Crime roles, indexation should apply to this allowance.

9.4 Recommendation 3: That the remuneration for the Independent Member for the Audit and Governance Committee of the York and North Yorkshire Combined Authority is £1,500 per annum.

9.5 Recommendation 4: That the remuneration for the Independent Person for Standards at the York and North Yorkshire Combined Authority is £1,000 per annum.

9.6 Recommendation 5: Travel expenses are also payable, to be paid to all posts at the standard rate within the terms of Members Expenses of the Combined Authority.

9.7 Recommendation 6: The IRP also recommends that the allowance for all posts be reviewed in 12 months' time, at which time indexation will also be considered for all posts.

10.0 Reasons For Recommendations

10.1 To ensure that the York and North Yorkshire Combined Authority provides a remuneration scheme for the Deputy Mayor, Deputy Mayor for Policing and Crime, Independent Person and Independent Member which operates in accordance with legal requirements.

11.0 Contact Details

For further information please contact the author of this Report.

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Background papers - The York and North Yorkshire Combined Authority Order 2023 – [The York and North Yorkshire Combined Authority Order 2023 \(legislation.gov.uk\)](https://legislation.gov.uk)

Appendices - Appendix A - Report of the Independent Remuneration Panel – May 2024

Report of the Independent Remuneration Panel 2024

**A review of Remuneration for the Deputy
Mayor, Deputy Mayor for Policing and Crime,
Independent Member and Independent Person**

York and North Yorkshire Combined Authority

By the

Independent Remuneration Panel

Elizabeth Heaps

Lucy Shaw

Keith Trotter

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Introduction: Remit and Regulatory Context

1. This report contains the analysis and recommendations of the Independent Remuneration Panel (Panel or IRP) appointed by York and North Yorkshire Combined Authority (Y&NYCA) to make recommendations to the Combined Authority on a number of matters as set out in the Panel's terms of reference. This report is further to the report of March 2024 prepared by the IRP relating to a recommendation of allowance for the Mayor upon their election in May 2024. The report was approved by the Combined Authority at their Meeting on Monday 18 March 2024.
2. The York and North Yorkshire Combined Authority was established in 2023 through [The York and North Yorkshire Combined Authority Order 2023 \(legislation.gov.uk\)](#).
3. Full details of this provision are detailed in the Order, in short, the Order states:
 - The Combined Authority may establish an Independent Remuneration Panel to recommend a scheme to the Combined Authority regarding the allowances payable to:
 - the Mayor;
 - the Deputy Mayor (provided that they are not a leader or elected mayor of a constituent council or the Chair of the Local Enterprise Partnership);
 - the Deputy Mayor for Policing and Crime provided that they are not the leader or elected mayor of a constituent council; and
 - Independent Persons/Members.
 - An Independent Remuneration Panel must consist of at least three members none of whom —
 - a) is also a member of the Combined Authority or is a member of a committee or sub-committee of the Combined Authority, or a member of a constituent council;
 - b) is disqualified from being or becoming a member of the Combined Authority.
 - An Independent Remuneration Panel must produce a report on behalf of the Combined Authority, making recommendations as to any allowances payable to the Mayor and Deputy Mayor.
 - No remuneration is payable by the Combined Authority to its members, other than allowances for travel and subsistence paid in accordance with a scheme drawn up by the Combined Authority.
 - The Combined Authority may pay the Mayor, Deputy Mayor and Deputy Mayor for Policing and Crime such allowances as it may agree, in accordance with any recommendations made by its Independent Remuneration Panel.

4. The Combined Authority agreed on 22 January 2024 to establish an Independent Remuneration Panel with agreed terms of reference and agreed membership for the review.
5. The two Constituent Councils are City of York Council (CYC) and North Yorkshire Council (NYC).
6. The costs of the Mayor (and their Deputies should they decide to appoint them) are borne by the Combined Authority, through funding from central government, rather than direct funding from City of York Council (CYC) and North Yorkshire Council (NYC).

The Panel

7. All Panel Members have previously been members of either CYC or NYC Panels. The membership of the Panel which undertook this review was as follows:
 - Elizabeth Heaps (CYC IRP Member) – Trustee of York Civic Trust, Former Pro Vice-Chancellor of the University of York.
 - Lucy Shaw (CYC IRP Member) – York resident.
 - Keith Trotter (NYC IRP Member) –A Fellow of the Institute of Chartered Accountants, Member of the Institute of Consultants, and a Certified Management Consultant (retired).
8. The Interim Deputy Monitoring Officer and the Assurance and Governance Manager of the Combined Authority were appointed to provide professional guidance and support to the Panel as required.

Terms of Reference

9. The terms of reference for this review followed the requirements of the Local Authorities (Members' Allowances)(England) Regulations 2003 and, in particular, the York and North Yorkshire Combined Authority Order 2023 and is set out below:
 - a. A review of allowance to be paid to the position of the Y&NYCA Mayor from May 2024 that is commensurate with the responsibilities of this position. This was reviewed as part one of the review and the Combined Authority has approved this allowance in March 2024;
 - b. A review of allowance to be paid to the position of the Y&NYCA Deputy Mayor appointed by the Mayor;
 - c. A review of allowance to be paid to the position of the Y&NYCA Deputy Mayor for Policing and Crime appointed by the Mayor;
 - d. A review of allowance to be paid to any Independent Person/Members.
10. The Panel determined that its review would take place in two parts. First, assessment and recommendations around the allowance to be paid to the Mayor, followed by a further assessment and recommendations to be made to any Deputy Mayor, Deputy Mayor for Policing and Crime , Independent Member and Independent Person.

11. The scope of this review therefore, was to recommend the level of allowance that should be provided to the position of Deputy Mayor, Deputy Mayor for Policing and Crime and Independent Persons/Members.

Approach and Evidence

12. The IRP met on three occasions at the request of the Combined Authority, all by MS Teams.

13. The Panel received an initial bundle of background evidence and it was at the meetings that the IRP considered the range of information provided. For further details on the range of evidence the IRP considered in its deliberations and in arriving at its recommended allowances see:

- Appendix A – The range of information that was formally presented to and considered by the Panel and sent to the Panel prior to its formal meetings.
- Appendix B – Benchmarking data that was reviewed and considered by the Panel.
- Appendix C – Role Profiles for the roles under consideration.

Deputy Mayor

14. The Mayor may appoint a Deputy Mayor, which must be one of the Members of the Combined Authority. The Deputy Mayor holds office until the end of the term of office of the Mayor. Non-constituent or associate Members cannot be appointed to the role of the Deputy Mayor, therefore, the Chair of the Business Committee, as an associate Member, cannot be appointed.

15. In terms of responsibilities for the Deputy Mayor, they will act in the place of the Mayor if for any reason the Mayor is unable to act, including if the office of Mayor is vacant. The Deputy Mayor will chair meetings of the Combined Authority in the Mayor's absence.

16. The Mayor may also choose to delegate Mayoral General Functions to the Deputy Mayor; other than policing, fire, and crime functions. The Mayor would remain accountable for all functions delegated.

17. An allowance may be paid to the Deputy Mayor provided they are not a leader of a constituent Council.

18. The IRP also considered the variants available for the appointment in terms of specific portfolios, delegation of functions and possible responsibilities.

19. The IRP concluded, that in line with the Order, if the Mayor appoints a Deputy Mayor who is one of the Leaders of either constituent Authority, then no remuneration is paid. If a Deputy Mayor is appointed from another Combined Authority Member, the IRP defers making any recommendation until the Mayor has appointed a Deputy Mayor.

Deputy Mayor for Policing and Crime

20. For the duties of Police and Crime Commissioner (PCC) functions, the Mayor may appoint a Deputy Mayor for Policing and Crime. This appointment cannot be the person appointed as Deputy Mayor, a Police Constable, or other person as specified within the Police Reform and Social Responsibility Act 2011, which includes disqualified persons, MPs, Police Officers or staff, Police and Crime Commissioner staff. The Mayor may make arrangements for the duties of Fire and Rescue functions by the Deputy Mayor for Policing and Crime.

Deputy Mayor for Policing and Crime: Current Arrangements and the Future

21. The Deputy Mayor for Policing and Crime is a member of staff of the Combined Authority unless they are a Member of the Combined Authority. It should be noted that the Mayor must notify the Police, Fire and Crime Panel of any proposed appointment to the role of Deputy Mayor for Policing and Crime.

22. Whilst it is not a requirement to appoint a Deputy Mayor for Policing and Crime, the Mayor has indicated that he will do so. This is due to the wide remit of the Mayoral role, including not just PCC functions, but also housing, transport and finance. Therefore, a Deputy Mayor for Policing and Crime will be appointed and hold the following responsibilities:

- Determining police and crime objectives;
- Attending the Police, Fire and Crime Panel;
- Preparing an annual report to the Police, Fire and Crime Panel;
- Holding the Chief Constable to account and monitoring performance;
- Consulting the public to ensure that their views and priorities on community safety issues feeds into the police and crime plan;
- Commissioning of services which includes supporting victims and tackling reoffending;
- Convening of wider community safety and criminal justice partners;
- Strengthening links such as between inclusive growth and community safety and cohesion;
- Engagement and representations in national policing matters.

23. The Mayor can arrange for the Deputy Mayor for Policing and Crime to exercise any PCC function save for the following:

- Issuing a police and crime plan;
- Appointing the Chief Constable, suspending the Chief Constable or calling upon the Chief Constable to retire or resign;
- Calculating the PCC component of council tax.

24. The Mayor may still seek assistance with the preparatory work in relation to these reserved functions, and as a minimum the Deputy Mayor for Policing and Crime will be consulted and asked for their input regarding these functions.

25. Given the wider responsibilities that the Mayor will have compared with the Police and Crime Commissioner, the expectation is that the Deputy Mayor for Policing and Crime will carry out many of the day-to-day responsibilities that are conducted by Police and Crime Commissioners in non-Mayoral areas and that this Deputy Mayor role will be a full-time position. If it is not a full-time position, then it is anticipated that the remuneration level would be reduced on a pro rata basis.
26. The Chief Constable remains a “corporate sole”, which means that they remain a legal entity in their own right. The Chief Constable heads the North Yorkshire Police Force. The Mayor will draw on their mandate to set and shape the strategic objectives of their force area in consultation with the Chief Constable.

Deputy Mayor for Policing and Crime: Accountability

27. The Deputy Mayor for Policing and Crime will be accountable to the Mayor. The term of office of the Deputy Mayor is linked to that of the Mayor. The Police, Fire and Crime Panel may require the Deputy Mayor for Policing and Crime to attend the Panel at reasonable notice to answer any question which appears to the Panel necessary in order for it to carry out its functions.
28. In terms of conduct of the Deputy Mayor for Policing and Crime, complaints against this person (if an elected member of the Combined Authority) will be dealt with in accordance with the Combined Authority’s existing Members Code of Conduct. If the conduct involves a person who is not a member of the Combined Authority at the time the complaint is recorded, the Police, Fire and Crime Panel shall make arrangements for the complaint to be subject to informal resolution. Serious and criminal related complaints will be handled by the Independent Office for Police Conduct.
29. It is expected that the model applied for the Deputy Mayor for Policing and Crime would be a maximalist one, meaning that the Deputy Mayor will be delegated the full range of functions that is legally permissible and will also be involved alongside with the Mayor in carrying out those functions reserved to the Mayor, although it is noted that the Mayor will have sole responsibility for PCC functions and is ultimately accountable for the same functions.

Deputy Mayor for Policing and Crime: Benchmarking

30. The IRP considered other relevant roles within Combined Authorities for benchmarking purposes to help it arrive at the recommended remuneration.
31. At the time of writing this report, the only other areas in England where there is a regional elected Mayor with responsibility for Police and Crime functions and where they appoint a Deputy Mayor for Policing and Crime are Greater Manchester Combined Authority and West Yorkshire Combined Authority. These Deputy Mayors for Policing and Crime are paid as follows:

- Greater Manchester £89,900 plus indexation (Dec 2022)
- West Yorkshire £72,000 plus indexation (April 2021)

32. The IRP has not taken the allowance of the London Deputy Mayor as a guide simply on the basis that the size of the police force and budget is much greater than in York and North Yorkshire.
33. The IRP considered the allowance set for Police and Crime Commissioners at the most recent review of allowances. It was noted that the North Yorkshire Police, Fire and Crime Commissioner's allowance was set at £71,400 per annum, however, indexation and the Fire responsibilities gave an up-to-date allowance of £76,300. The IRP then made a 10% deduction which reflected that whilst the Deputy mayor for Policing and Crime closely resembles the former role of the Police, Fire and Crime Commissioner, the Mayor retains ultimate accountability for Police, Fire and Crime Functions, giving a sub total of £68,670. The IRP then deducted £3,000 from this sub total to take account of the Fire responsibilities, bringing the final recommended remuneration to £65,670.
34. The Mayor of York and North Yorkshire Combined Authority may also make a decision to delegate Fire functions to the Deputy Mayor for Policing and Crime, or delegate to a Fire Committee. This is an unknown factor at this time; however, it is noted that the Senior Salary Review Board has recommended that where a PCC has responsibility for the governance of fire and rescue services that they should be paid an additional £3,000, which the Government accepted.
35. As the York and North Yorkshire Combined Authority elected Mayor has responsibility for Fire and Rescue and Deputy Mayor for Policing and Crime may have a delegation from the Mayor in respect of these functions, the IRP recommends that £3,000 is added to the role if Fire and Rescue functions are delegated to the Deputy Mayor for Policing and Crime.

Pension

36. In respect of pension, there is legislation¹ in place which provides that pension is payable for services provided as a member of staff of the Combined Authority deployed in whole or in part with regards to Police and Crime Commissioner functions of the Mayor.

Indexation

37. The IRP considered indexation and was of the opinion that it could be considered inconsistent if the Deputy Mayor for Policing and Crime did not receive indexation on their remuneration. The IRP indicated that it would support indexation, however, the IRP will review the allowance in 12 months' time, therefore, it will defer this element of the recommendation until that time.
38. **The IRP recommends that the total remuneration package for the York and North Yorkshire Deputy Mayor for Policing and Crime is £65,670, with the additional £3,000 allowance should the Mayor delegate Fire and Rescue functions to the role holder. In line with other similar roles both relating to the Police (Fire) and Crime Commissioner or Deputy Mayor for Policing and Crime roles, indexation should apply to this allowance.**

¹ Pensions (Increase) Act 1971

39. **The IRP also recommends that the allowance for the Deputy Mayor for Policing and Crime be reviewed in 12 months' time, at which time indexation will also be considered.**

Independent Member

40. The appointment of an Independent Member to the Audit and Governance Committee is a statutory requirement by virtue of the Combined Authorities (Overview and Scrutiny Committees, Access to Information and Audit Committees) Order 2017.

41. The role includes the following responsibilities:

- To assist the Audit and Governance Committee with scrutinising the Authority's statement of accounts for its approval.
- Reviewing the Authority's corporate governance arrangements.
- Receiving reports and presentations from the internal audit management and consideration of the main issues identified and monitoring management action in response.
- Receiving and considering the external auditor's opinion and reports and to monitor management action in response to any issues raised.
- Consideration of the effectiveness and adequacy of the Authority's risk management arrangements, the control environment and associated anti-fraud and anti-corruption arrangements.
- Consideration of the adequacy of action being taken on risk related issues identified by auditors and inspectors.
- Ensuring effective scrutiny of the Authority's Treasury Management Strategy and policies.

42. There are specific requirements of the role holder, which include:

- Knowledge/understanding of public sector corporate governance arrangements, including financial management.
- Knowledge of the role of internal audit.
- Knowledge or understanding of risks involved in major infrastructure delivery, risk management or assurance frameworks.
- Business management experience at a senior level, or previous experience as an Audit and Governance Committee Member.
- Communication and interpersonal skills, desire to serve the local community and an understanding of standards of accountability and objectivity.

43. It is expected that the role holder would provide an independent and impartial presence on the Committee, which comprises ten Members, four co-opted Members from each constituent Council, an independent Person who attends the Committee to deal with matters relating to Member conduct and ethical standards (see below) and the Independent Member. The Committee usually meets formally up to four times a year, with provision for an additional one or two meetings on an "exception" basis if required, including ongoing training and briefing.

44. In terms of benchmarking, the data available provided remuneration anywhere in the region of £650 to £1,250 per annum, with additional sums payable if the Member were also the Chair of the Committee, which in this instance, it is not expected that they will be.
45. The IRP considered that any allowance would have to take into account the Meetings and also training, which may be ongoing during each Municipal year, as a result it is estimated that they would be required to attend circa six meetings per year. Time taken to read papers in readiness for a Committee Meeting and any preparation associated with this also needed to be considered.
- 46. The IRP recommends that the remuneration for the Independent Member for the Audit and Governance Committee of the York and North Yorkshire Combined Authority is £1,500 per annum.**
- 47. The IRP also recommends that the allowance for the Independent Member be reviewed in 12 months' time, at which time indexation will also be considered.**

Independent Person

48. The appointment of an Independent Person for standards is a statutory requirement by virtue of the Localism Act 2011. Every Combined Authority is required to adopt a code of conduct to regulate the behaviour of its Councillors. The Combined Authority has arrangements in place to deal with complaints against its Members. The Independent Person deals with complaints on a case-by-case basis as notified by the Monitoring Officer.
49. The Independent Person will have an interest in democracy and governance with the ability to operate apolitically, respect confidentiality and exercise sound judgment in a proportionate and pragmatic manner. Their responsibilities include:
- Supporting the Combined Authority and in particular the Monitoring Officer and the Audit and Governance Committee in promoting and maintaining high standards.
 - Working with the Monitoring Officer and the Committee to identify any areas of concern with regard to standards or wider governance issues and to identify any specific training needs which may arise.
 - Reporting to the Combined Authority periodically on the work of the Independent Person and how the Combined Authority is promoting and maintaining high standards.
 - Giving their views to the Combined Authority as required under the Constitution on complaints that the Code of Conduct may have been breached.
 - Providing independent advice to the Monitoring Officer, the Combined Authority's Audit and Governance Committee and any Hearings Sub-Committee that is convened and the subject of any complaint, to assist in determining how complaints should be dealt with.
50. Requirements of the role include:

- A keen interest in promoting high ethical standards in local government and to have a general understanding of the principles behind the Members Code of Conduct.
- Good communication and interpersonal skills, and to be able to operate with tact and diplomacy.
- A desire to serve the local community and uphold local democracy.
- Ability to demonstrate an understanding of the standards of accountability and objectivity demanded of public authorities, and the continuous scrutiny under which they are placed.
- An awareness of the importance of ethical behaviours.
- Ability to use logical reasoning and bring qualities of open-mindedness and impartiality and sound decision making skills.
- Ability to deal with substantial documentation and to analyse, interpret and absorb information and evidence effectively and quickly and understand and comply with confidentiality requirements.
- Ability to attend meetings and be available for telephone or email consultation, sometimes at short notice.
- Knowledge and/or experience of Local Government or other public service and/or of large complex organisations and awareness of and sensitivity to the political process.
- Knowledge and/or understanding of judicial/quasi-judicial or complaints processes.

51. It is expected that the role holder would provide an independent and impartial presence on the Committee, limited to matters relating to Member conduct and ethical standards. Whilst the Committee usually meets formally up to four times a year, with provision for an additional one or two meetings on an “exception” basis if required, including ongoing training and briefing, the standards remit of the Independent Person means that they may not be required to attend every Meeting. Their availability may be increased in relation to advice to the Monitoring Officer, or dealing with a party to a complaint if necessary.

52. In terms of benchmarking, the data available provided remuneration anywhere in the region of £275 to £1,250 per annum, with one Combined Authority paying a rate of £268 per day. Additional sums are payable if the Member is also the Chair of the Hearing Sub-Committee, which in this instance, it is not expected that they will be.

53. The IRP recommends that the remuneration for the Independent Person for Standards at the York and North Yorkshire Combined Authority is £1,000 per annum.

54. The IRP also recommends that the allowance for the Independent Person be reviewed in 12 months’ time, at which time indexation will also be considered.

Recommendations

55. After consideration of all of the evidence available to the Panel, through briefings, legal advice, benchmarking and review of documentation, the Panel has agreed upon the following recommendations:

- 56. Recommendation 1: In line with the York and North Yorkshire Combined Authority Order 2023, if the Mayor appoints a Deputy Mayor who is one of the Leaders of either constituent Authority, then no remuneration is paid. If a Deputy Mayor is appointed from another Combined Authority Member, the IRP defers making any further recommendation until the Mayor has appointed a Deputy Mayor.**
- 57. Recommendation 2: That the total remuneration package for the York and North Yorkshire Deputy Mayor for Policing and Crime is £65,670, with the additional £3,000 allowance should the Mayor delegate Fire and Rescue functions to the role holder. In line with other similar roles both relating to the Police (Fire) and Crime Commissioner or Deputy Mayor for Policing and Crime roles, indexation should apply to this allowance.**
58. The reasoning for these recommendations is set out above, the most significant of which are as follows:
- a. By virtue of the Order to include Police, Crime and Fire and Rescue functions, the allowance should be less than, but based on, the allowance paid to the Police, Fire and Crime Commissioner for North Yorkshire, the reduction being due to the Mayor remaining accountable for the functions.
 - b. The Police (Fire) and Crime functions bring significant assets and financial responsibilities and budget.
 - c. The transition of Police (Fire) and Crime functions into the Combined Authority has only just taken place at the time of writing, therefore, a review in 12 months allows for future remuneration to be proportionate to the role and responsibilities as they emerge.
- 59. Recommendation 3: That the remuneration for the Independent Member for the Audit and Governance Committee of the York and North Yorkshire Combined Authority is £1,500 per annum.**
- 60. Recommendation 4: That the remuneration for the Independent Person for Standards at the York and North Yorkshire Combined Authority is £1,000 per annum.**
- 61. Recommendation 5: Travel expenses are also payable, to be paid to all posts at the standard rate within the terms of Members Expenses of the Combined Authority.**
- 62. Recommendation 6: The IRP also recommends that the allowance for all posts be reviewed in 12 months' time, at which time indexation will also be considered for all posts.**

Appendix A: List of information considered by the Panel

1. The York and North Yorkshire Combined authority Order 2023 [The York and North Yorkshire Combined Authority Order 2023 \(legislation.gov.uk\)](https://www.legislation.gov.uk)
2. IRP reports for the following Combined Authorities:
 - a. Tees Valley Combined Authority – 2023;
 - b. North of Tyne Combined Authority – 2019;
 - c. South Yorkshire Combined Authority – 2020;
 - d. West of England Combined Authority – 2022;
 - e. Cambridgeshire and Peterborough Combined Authority – 2022;
 - f. Liverpool City Region – 2022;
 - g. West Midlands – 2022;
 - h. Greater Manchester Combined Authority – 2020;
 - i. West Yorkshire Combined Authority – 2022.
3. Map showing Devolution Deals and City and Growth Deals.
4. Levelling up white paper – Extract
5. LGA guidance produced for police (fire) and crime panel chairs entitled “Policing and fire governance guidance for police and crime panels”
6. Technical paper on Level 4 devolution framework from Government website.
7. York and North Yorkshire devolution deal from Government website.

Appendix B: Benchmarking Information

Combined Authority Populations 2021 (office of National Statistics)		
Combined Authority	Population	Geographical Area Size (sq mile)
York and North Yorkshire	818,300	3208
North of Tyne	839,500	2016
Cambridgeshire and Peterborough	859,800	1310
West Yorkshire	2,345,200	784
South Yorkshire	1,415,000	599
Greater Manchester	2,848,300	494
West of England	950,000	368
West Midlands	2,939,900	348
Tees Valley	667,200	307
Liverpool City Region	1,564,000	283

Remuneration paid to other public posts	
York and North Yorkshire Local Authority/Combined Authority Chief Officers (plus pension)	
Head of Paid Service – York and North Yorkshire Combined Authority	£124,656 (2023/2024)
Chief Executive Officer – North Yorkshire Council	£205,897 (from 1 April 2024)
Chief Operating Officer – City of York Council	£145,816 - £154,117 (2023/24)
Chief Executive – Office of Police, Fire and Crime Commissioner	£94,346 (2023/24)
York and North Yorkshire Local Authority Leaders	
Leader of North Yorkshire Council (2024/25)	Basic Allowance - £17,000 Special Responsibility Allowance - £40,447 Total - £57,447
Leader of City of York Council (last review December 2019)	Basic Allowance - £11,282.04

	Special Responsibility Allowance - £33,842
	Total - £45,124.04

Allowance paid to Elected Mayors in English Combined Authorities		
Combined Authority	Allowance and date of IRP Report	Current Allowance
West Yorkshire	£105,000* (2021)	£111,217.84**
Greater Manchester	£110,000* (2020)	£110,000**
West Midlands	£95,000 (2022)	£95,000**
York and North Yorkshire	£81,300 (2024)	£81,300
Liverpool City Region	£81,000 (2022)	£86,223**
Cambridgeshire and Peterborough	£80,000 (2022)	£86,121**
West of England	£72,000 (2022)	£82,000 (£5,000 increment each year)
South Yorkshire	£79,000 (2020)	£79,000
North of Tyne	£65,000 (2019)	£65,000 (annual review proposed)
Tees Valley	£65,000 (2023)	£65,000 (to increase to £80,000 in May 2024)
* Includes PCC and/or Fire responsibilities		
** Indexation applied		

Police and Crime Commissioner Allowances as at 2018² (indexation will have been applied since)	
£66,300	Cumbria* Dyfed-Powys Gloucestershire Lincolnshire Warwickshire
£71,400	Bedfordshire Cambridgeshire Cleveland Dorset Durham

² Plus pension.

	Gwent Norfolk North Wales North Yorkshire* Northamptonshire* Suffolk Surrey Wiltshire
£76,500	Cheshire Derbyshire Hertfordshire Humberside Leicestershire Nottinghamshire Staffordshire* West Mercia
£86,700	Avon and Somerset Devon and Cornwall Essex* Hampshire Kent Lancashire Merseyside Northumbria South Wales South Yorkshire Sussex Thames Valley
£100,000	Greater Manchester (pre-Mayoral) West Midlands West Yorkshire (pre-Mayoral)
<p>* Police and Crime Commissioners with Fire responsibilities – they receive an additional award of £3,000 per annum.</p> <p>Greater Manchester and West Yorkshire both have a Mayor with Police and Crime responsibilities.</p> <p>The salary scales are set by recommendation of the Review Body on Senior Salaries, determined by the Government, therefore, they are set nationally.</p>	

Deputy Police and Crime Commissioner Allowances where available/applicable (not every PCC area has a Deputy Police and Crime Commissioner)	
Cambridgeshire	£28,560 (part time 2.5 days per week) based on 80% of PCC salary (2021)

Dorset	£44,000 (2016)
Gwent	£55,692 (2021)
North Wales	£54,660 (2024)
Surrey	£54,975 (2023)
Wiltshire	£19,411 (part time 2 days per week) (2019)

Name of CA and last IRP review	Number of Constituent Authorities	Deputy Mayor Allowance	Deputy Mayor for Policing and Crime Allowance	Independent Member Allowance	Independent Person (Standards) Allowance
Tees Valley Combined Authority April 2023	5 Darlington Borough Council Hartlepool Borough Council Middlesbrough Borough Council Redcar and Cleveland Borough Council Stockton-on-Tees Borough Council	Leader of Darlington BC is Deputy Mayor. Order provides that remuneration only payable to Mayor. £24,495 (subject to indexation) - 2023/2024	N/A	Allowance only paid to Mayor	Allowance only paid to Mayor
North of Tyne January 2019	3 Newcastle City Council North Tyneside MBC	North Tyneside MBC Mayor (Leader) is Deputy Mayor.	N/A	Independent Member chairs Audit & Standards Committee annual	

	Northumberland County Council	Order provides that constituent council may provide a SRA in respect of duties and responsibilities undertaken by member of CA. £68,499 per annum (subject to indexation) – 2022/2023.		allowance of £1000 paid	
South Yorkshire December 2020	4 Barnsley MBC Doncaster MBC Rotherham MBC Sheffield City Council	No remuneration paid to Deputy Mayor. Deputy Mayor appointed from Combined Authority Membership	N/A	£1250 per annum	
West of England January 2022	3 Bristol City Council	No allowance paid by Combined Authority	N/A	£650 per annum	Referred to as Independent Chair of Hearings

	South Gloucestershire Council Bath and North East Somerset Council				Sub Committee paid £268 per day
Cambridgeshire and Peterborough April 2022	7 Cambridge City Council Cambridgeshire County Council East Cambridgeshire District Council Fenland District Council Huntingdonshire District Council Peterborough City Council South Cambridgeshire District Council	No allowance paid by Combined Authority	N/A	£1000 per annum	£275 per annum

York and North Yorkshire Combined Authority	2 City of York Council North Yorkshire Council				
Liverpool City Region March 2022	6 Halton Borough Council Knowlsey MBC Liverpool City Council Sefton MBC St Helens MBC Wirral MBC	No allowance paid by Combined Authority	N/A	Allowance only paid to Mayor	Allowance only paid to Mayor
West Midlands May 2022	7 Birmingham City Council	£31,675	N/A	Independent Member chairs Audit, Risk and Assurance Committee annual allowance of £9500 paid	

	<p>Wolverhampton City Council</p> <p>Coventry City Council</p> <p>Dudley MBC</p> <p>Sandwell MBC</p> <p>Solihull MBC</p> <p>Walsall MBC</p>				
<p>Greater Manchester</p> <p>March 2020</p>	<p>10</p> <p>Bolton MBC</p> <p>Bury MBC</p> <p>Manchester City Council</p> <p>Oldham MBC</p> <p>Rochdale MBC</p> <p>Salford City Council</p> <p>Stockport MBC</p> <p>Tameside MBC</p>	<p>No allowance paid by Combined Authority</p>	<p>£89,900 plus indexation as at December 2022</p>	<p>£1652 as at 2022/23 plus indexation</p> <p>£4129 as at 2022/23 plus indexation if also the Chair of Audit Committee</p>	<p>£1003 as at 2022/23 plus indexation</p> <p>£1253 as at 2022/23 plus indexation if also the Chair of the Standards Committee</p>

	Trafford MBC Wigan MBC				
West Yorkshire Combined Authority March 2021	5 Bradford City Council Calderdale MBC Kirklees MBC Leeds City Council Wakefield MBC	No allowance paid by Combined Authority	As at April 2021 £72,000 for maximalist model (maximum PCC functions delegated) £48,000 for substantial model (2/3 size of role of maximalist model) Both models include additional indexation	£1000 per annum (at a rate of £250 per day for 4 days work) as at November 2023	

Appendix C: Draft Role Profiles

Role Profile – Deputy Mayor and Deputy Mayor for Policing and Crime

Overview

This role profile sets out information regarding the roles of Deputy Mayor and Deputy Mayor for Policing and Crime, including who is eligible for each role, what their responsibilities may be and any allowances that will be paid.

Information

Deputy Mayor

Eligibility

The Mayor is required to appoint one of the Members of the Combined Authority to the role of Deputy Mayor. The Deputy Mayor holds office until the end of the term of office of the Mayor.

Non-constituent or associate members cannot be appointed to the role of Deputy Mayor, therefore, the Chair of the Business Committee, as an associate member, cannot be appointed.

Responsibilities

- The Deputy Mayor will act in place of the Mayor if for any reason the Mayor is unable to act, including if the office of Mayor is vacant. The Deputy Mayor will chair meetings of the Combined Authority in the Mayor's absence.
- The Mayor may also choose to delegate Mayoral General Functions (Mayoral Functions which are not PCC Functions) to the Deputy Mayor. They may also delegate Mayoral Functions to another Member of the Combined Authority or an Officer of the Combined Authority.
- The Mayor will remain accountable for all Mayoral General Functions, whether or not they are delegated.

Allowances

An allowance may be paid to the Deputy Mayor if they are not a leader of a constituent Council. Any allowance would be approved by the Combined Authority, following consideration of a report from an Independent Remuneration Panel (IRP). Any allowance paid cannot exceed the amount recommended by the IRP.

Deputy Mayor for Policing and Crime (DMPC)

Eligibility

For the exercise of Police and Crime Commissioner Functions, the Mayor may nominate a Deputy Mayor for Policing and Crime. This appointment cannot be the person appointed as Deputy Mayor, a Police Officer, or other person specified in legislation (see appendix 1 for full details of restrictions).

The Deputy Mayor for Policing and Crime is a member of staff of the Combined Authority, unless they are a Member of the Combined Authority.

It should be noted that the Mayor must notify the Police, Fire and Crime Panel (PFCP) of any proposed appointment to the role of DMPC. The PFCP will then review and report on the recommendation, and the report must include a recommendation as to whether or not the candidate should be appointed. The Mayor may accept or reject the recommendation of the PFCP as to whether or not the candidate should be appointed.

Responsibilities

The Mayor may delegate PCC Functions to a DMPC with the exception of:

- Issuing a police and crime plan
- Calculating the level of the PCC component council tax requirement
- Appointing, suspending or requiring a Chief Constable to retire or resign

This means that the Mayor could delegate the following PCC Functions and day to day operations:

- Determining police and crime objectives;
- Attending the Police, Fire and Crime Panel;
- Preparing an annual report to the Police Fire and Crime Panel;
- Holding the Chief Constable to account and monitoring performance;
- Consulting the public to ensure that their views and priorities on community safety issues informs the police and crime plan;
- Commissioning of services which includes supporting victims and tackling reoffending;
- Convening of wider community safety and criminal justice partners;
- Strengthening links such as between inclusive growth and community safety and cohesion;
- Engagement and representations in national policing matters.

The Mayor and the DMPC can also authorise arrangements for another person, such as an Officer of the Combined Authority, to exercise Functions (subject to statutory restrictions).

The Mayor will remain accountable for all PCC Functions, whether or not they are delegated to a DMPC or other person.

Allowances –The Mayor must notify the Police, Fire and Crime Panel of any such DMPC proposed appointment, including the terms and conditions of the DMPC.

In accordance with the York and North Yorkshire Combined Authority Order 2023, the Combined Authority may establish an Independent Remuneration Panel to recommend a scheme to the Combined Authority regarding the allowances payable to the DMPC provided they are not a leader of either of the constituent councils.

Appendix 1 – Eligibility Criteria Deputy Mayor Policing and Crime (DMPC)

The eligibility criteria for the DMPC is as follows:

None of the following may be appointed as the DMPC³:

- a person who has not attained the age of 18 on the day of the appointment;
- a person who is subject to a relevant disqualification (see below);
- a Member of the House of Commons;
- a member of the European Parliament;
- a member of the National Assembly for Wales;
- a member of the Scottish Parliament;
- a member of the Northern Ireland Assembly.

A relevant disqualification⁴, is one of the following:

- is disqualified from being a member of the House of Commons
- is a member of—
 - o the British Transport Police Force;
 - o the Civil Nuclear Constabulary;
- is a special constable appointed under section 27 of the Police Act 1996 for a police area or the City of London police area, or under section 25 of the Railways and Transport Safety Act 2003 (British Transport Police Force);
- is a member of staff of the chief officer of police of any police force maintained for a police area;
- is a member of staff of:
 - o a police and crime commissioner
 - o the Mayor’s Office for Policing and Crime;
- is the Mayor of London;
- is a member of the Common Council of the City of London or a member of staff of that Council in its capacity as a police authority;
- is a member (including a member who is chairperson or chief executive), or member of staff of:
 - o the British Transport Police Authority;
 - o the Civil Nuclear Police Authority;
 - o the Independent Office for Police Conduct;
 - o the Serious Organised Crime Agency;
- holds any employment in an entity which is under the control of:
 - o a local policing body;
 - o the British Transport Police Authority;

³ Para 8(2), Schedule 1 of the Police Reform and Social Responsibility Act 2011

⁴ Para 8(6), Schedule 1 of the Police Reform and Social Responsibility Act 2011

- o the Civil Nuclear Police Authority;
 - o the Independent Office for Police Conduct;
 - o the Serious Organised Crime Agency;
 - o the chief officer of police for any police force including the British Transport Police Force or the Civil Nuclear Constabulary.
- The person does not satisfy the citizenship condition in accordance with section 68 of the Police Reform and Social Responsibility Act 2011.
 - The person is the subject of a debt relief restrictions order under paragraph 1 of schedule 4ZB of the Insolvency Act 1986, or a bankruptcy restrictions interim order under paragraph 5 of that schedule.
 - The person has been convicted in the United Kingdom, the Channel Islands, or the Isle of Man of any imprisonable offence (whether or not sentenced to a term of imprisonment in respect of the offence); or
 - The person is incapable of being elected as a member of the House of Commons, or is required to vacate a seat in the House of Commons, under Part 3 of the Representation of the People Act 1983 (consequences of corrupt or illegal practices).

NB: this doesn't prevent the DMPC being elected as Mayor if a vacancy arises.

Role Profile – Independent Member for Audit and Governance Committee

Overview

This role profile sets out information regarding the role of Independent Member for the Audit and Governance Committee, including who is eligible for the role, what their responsibilities may be and any allowances that will be paid.

Led by a Mayor, the York and North Yorkshire Combined Authority brings together the Local Enterprise Partnership, the Office for Police, Fire and Crime and the Fire and Rescue Authority and works with the 2 constituent councils (City of York and North Yorkshire Councils), communities, other public services and industry to deliver for the region.

The Independent Member will provide an independent and impartial presence on the Audit and Governance Committee. It is an opportunity to make a contribution to the Governance of the Authority.

The Committee comprises of ten Members, four co-opted elected Members from each of the constituent Councils, an Independent Person who attends the Committee to deal with matters relating to member conduct and ethical standards and the Independent Member. The role of the Committee is to provide independent assurance to the Combined Authority regarding the adequacy and effectiveness of its governance, internal control and risk management arrangements and to oversee the statutory financial reporting process.

The Audit and Governance Committee usually meets formally up to four times a year. An additional one or two meetings on an “exception” basis if required may take place, these may include ongoing training and briefing.

Information

Eligibility

A person cannot be appointed as an Independent Member if they are, or were within a period of five years prior to the appointment:

- (a) A Member, substitute Member, co-opted Member or Officer of the York and North Yorkshire Combined Authority or the constituent Councils (North Yorkshire Council or City of York Council);
- (b) A Member, or co-opted Member or Officer of a Town or Parish Council within the area of North Yorkshire Council or City of York Council;
- (c) Is a relative or close friend of a person in (a) or (b) above.

A relative is defined as⁵:

- (a) Spouse or civil partner;
- (b) Living as husband and wife or as if civil partners;
- (c) Grandparent;
- (d) Lineal descendant of a grandparent;
- (e) Parent, sibling or child of spouse or civil partner (or living with as if husband and wife/civil partners);
- (f) Spouse or civil partner of grandparent, lineal descendant of grandparent or parent, sibling or child of person; or

⁵ Article 2(2) of the Combined Authorities (Overview and Scrutiny Committees, Access to Information and Audit Committees) Order 2017

- (g) Living with grandparent, lineal descendant of grandparent or parent, sibling or child of person as husband and wife or as if civil partners.

An Independent Member must not have any unspent criminal convictions or be an undischarged bankrupt. They should have no conflicts of interest with the Combined Authority and must complete a declaration of relevant interests. The Independent Member will be required to sign an undertaking to comply with the Combined Authority's Code of Conduct.

An Independent Member must have local connections and live within the York or North Yorkshire area to carry out the main part of their work in the region.

Responsibilities/Requirements

Responsibilities

- To assist the Audit and Governance Committee with scrutinising the Authority's statement of accounts for its approval.
- To review the Authority's corporate governance arrangements.
- To receive reports and presentations from the internal audit manager, consider the main issues identified and monitoring management action in response.
- To receive and consider the external auditor's opinion and reports and to monitor management action in response to any issues raised.
- To consider the effectiveness and adequacy of the Authority's risk management arrangements, the control environment and associated anti-fraud and anti-corruption arrangements.
- To consider the adequacy of the action being taken on risk related issues identified by auditors and inspectors.
- To ensure effective scrutiny of the Authority's Treasury Management Strategy and policies.

Requirements

- To have a knowledge/understanding of public sector corporate governance arrangements.
- To have a knowledge of the role of Internal Audit.
- To have a knowledge of Financial Management.
- To have a knowledge/understanding of risks involved in major infrastructure delivery.
- To have an understanding of risk management or assurance frameworks.
- Business management experience of working at a senior level in a complex organisation, or alternatively, previous experience as an Audit and Governance Committee Member, or other experience that would give a similar understanding.
- To have good communication and interpersonal skills, and to be able to operate with tact and diplomacy.
- To have a desire to serve the local community and uphold local democracy.
- To be able to demonstrate and understanding of the standards of accountability and objectivity demanded of public authorities, and the continuous scrutiny under which they are placed.
- To be able to use logical reasoning and bring qualities of open-mindedness and impartiality.
- To be able to deal with substantial documentation and to analyse, interpret and absorb information and evidence effectively and quickly.
- To understand and comply with confidentiality requirements.
- To be a person of good standing in whose impartiality and integrity elected Members and the general public can have confidence.
- Not to be a member of any political party or have a public profile in relation to political activities.

- To be willing to disclose to the Authority any matter which, if it became public, might cause the Authority to reconsider the appointment.
- To have a knowledge and/or experience of Local Government or other public service and/or of large complex organisations and awareness of and sensitivity to the political process.

This is not a job vacancy, therefore, the role holder is not an employee of the Combined authority.

The term of office will be for a fixed term as notified to the Independent Member on appointment and will be subject to the Independent Member maintaining high standards of personal conduct. The Combined Authority may terminate the appointment at any time.

Allowances

In accordance with the York and North Yorkshire Combined Authority Order 2023, the Combined Authority may establish an independent remuneration panel to recommend a scheme to the Combined Authority regarding the allowances payable to the Independent Member.

Role Profile – Independent Person (Standards)

Overview

This role profile sets out information regarding the role of Independent Person (Standards), including who is eligible for the role, what their responsibilities may be and any allowances that will be paid.

The Independent Person will have an interest in democracy and governance with the ability to operate apolitically, respect confidentiality and exercise sound judgment in a proportionate and pragmatic manner.

Every Combined Authority is required to adopt a code of conduct to regulate the behaviour of its Councillors. The current code of conduct can be found on the Combined Authority website (see link below):

[York and North Yorkshire Combined Authority Members Code of Conduct \(yorknorthyorks-ca.gov.uk\)](http://yorknorthyorks-ca.gov.uk)

The Combined Authority also has arrangements in place to deal with complaints against its Members. The Independent Person deals with complaints on a case-by-case basis as notified by the Monitoring officer.

Information

Eligibility

A person cannot be appointed as an Independent person if they are, or were within a period of five years prior to the appointment:

- (d) A Member, substitute Member, co-opted Member or Officer of the York and North Yorkshire Combined Authority or the constituent Councils (North Yorkshire Council or City of York Council);
- (e) A Member, or co-opted Member or Officer of a Town or Parish Council within the area of North Yorkshire Council or City of York Council;
- (f) Is a relative or close friend of a person in (a) or (b) above.

A relative is defined as⁶:

- (h) Spouse or civil partner;
- (i) Living as husband and wife or as if civil partners;
- (j) Grandparent;
- (k) Lineal descendant of a grandparent;
- (l) Parent, sibling or child of spouse or civil partner (or living with as if husband and wife/civil partners);
- (m) Spouse or civil partner of grandparent, lineal descendant of grandparent or parent, sibling or child of person; or
- (n) Living with grandparent, lineal descendant of grandparent or parent, sibling or child of person as husband and wife or as if civil partners.

An Independent Member must not have any unspent criminal convictions or be an undischarged bankrupt. They should have no conflicts of interest with the Combined Authority and must complete a

⁶ Article 2(2) of the Combined Authorities (Overview and Scrutiny Committees, Access to Information and Audit Committees) Order 2017

declaration of relevant interests. The Independent Member will be required to sign an undertaking to comply with the Combined Authority's Code of Conduct.

An Independent Member must have local connections and live within the York or North Yorkshire area to carry out the main part of their work in the region.

Responsibilities/Requirements

Responsibilities

- Supporting the Combined Authority, and in particular the Monitoring Officer and Audit and Governance Committee (in relation to standards matters) in promoting and maintaining high standards.
- Working with the Monitoring Officer and the Committee to identify any areas of concern with regard to standards or wider governance issues and to identify any specific training needs which may arise.
- Report to the Combined Authority periodically on the work of the Independent Person and how the Combined Authority is promoting and maintaining high standards.
- Give its views to the Combined Authority as required under the Constitution on complaints that the Code of Conduct may have been breached.
- To provide independent advice to the Monitoring Officer, the Combined Authority's Audit and Governance Committee (in relation to Standards matters) and any Hearings Sub-Committee that is convened and the subject of any complaint to assist in determining how complaints should be dealt with.

Requirements

- To demonstrate a keen interest in promoting high ethical standards in local government and to have a general understanding of the principles behind the Members Code of Conduct.
- To have good communication and interpersonal skills, and to be able to operate with tact and diplomacy.
- To have a desire to serve the local community and uphold local democracy.
- To be able to demonstrate and understanding of the standards of accountability and objectivity demanded of public authorities, and the continuous scrutiny under which they are placed.
- To have an awareness of the importance of ethical behaviours.
- To be able to use logical reasoning and bring qualities of open-mindedness and impartiality.
- To have sound decision making skills.
- To be able to deal with substantial documentation and to analyse, interpret and absorb information and evidence effectively and quickly.
- To understand and comply with confidentiality requirements.
- To be a person of good standing in whose impartiality and integrity elected Members and the general public can have confidence.
- To be able to attend meetings and be available for telephone or email consultation, sometimes at short notice.
- Not to be a member of any political party or have a public profile in relation to political activities.
- To be willing to disclose to the Authority any matter which, if it became public, might cause the Authority to reconsider the appointment.
- To have a knowledge and/or experience of Local Government or other public service and/or of large complex organisations and awareness of and sensitivity to the political process.
- To have knowledge and/or understanding of judicial/quasi-judicial or complaints processes.

The Independent Person will need to be contactable at all times during normal working hours by telephone or by email and will need to be available to attend hearings which may be held in the day time and at relatively short notice.

The Independent person will be invited to attend any meeting of the Audit and Governance Committee which is considering an allegation of a breach of the code of conduct. As well as dealing with complaints, the Committee meets to deal with corporate governance and financial management matters concerning the Combined Authority. The Independent Person is invited to attend meetings where member conduct and ethical standards are on the agenda.

This is not a job vacancy, therefore, the role holder is not an employee of the Combined authority.

The term of office will be for a fixed term as notified to the Independent person on appointment and will be subject to the Independent Person maintaining high standards of personal conduct. The Combined Authority may terminate the appointment at any time.

Allowances

In accordance with the York and North Yorkshire Combined Authority Order 2023, the Combined Authority may establish an independent remuneration panel to recommend a scheme to the Combined Authority regarding the allowances payable to the Independent Person.

COMBINED AUTHORITY MEETING

31 MAY 2024

APPOINTMENT OF SECTION 73 OFFICER

Report of the Head of Human Resources

1.0 Purpose of the Report

1.1 Under Section 73 of the Local Government Act 1985, the Combined Authority is required to appoint an Officer to be responsible for the proper administration of its financial affairs. In the Combined Authority, this role is discharged by the Director of Resources.

2.0 Recommendations

2.1 That the Combined Authority formally appoints Michael Russell as the York and North Yorkshire Combined Authority's Section 73 Officer (Director of Resources).

3.0 Background

3.1 Following the inception of the York and North Yorkshire Combined Authority in December 2023, interim arrangements have been in place in relation to the statutory Officers of the Combined Authority. This has included the Interim Section 73 Officer role, which has been carried out by the Chief Finance Officer of City of York Council.

3.2 Approval was sought from the Combined Authority in January/February 2024 to embark on a recruitment process for the Director of Resources role. The appointment process was a 2 day process; day one consisted of a technical interview and stakeholder panels, including key Members and Partners from both the public and business sector.

3.3 The second day of the assessment comprised of a formal interview, led by members of the Combined Authority, with the support of the Interim Director of Resources of the Combined Authority, the Interim Head of Paid Service and the Head of HR.

3.4 The unanimous decision of the Interview Panel was to appoint Michael Russell as the Director of Resources (Section 73 Officer).

3.5 As this role is a statutory role, the Combined Authority is required to appoint a Section 73 Officer, and it is recommended that the Combined Authority

appoints Michael Russell as the Combined Authority's statutory Section 73 Officer.

4.0 Financial Implications

4.1 The financial implications associated with this appointment can be covered from within the existing revenue budget for 2024/25. This statutory role is included in the budget on an ongoing basis.

5.0 Legal Implications

5.1 Dealt with in the body of this report.

6.0 Equalities Implications

6.1 There are no additional equalities implications within this report.

7.0 Environmental Implications

7.1 There are no additional environmental implications within this report

8.0 Combined Authority Areas Impacted (Council Areas/Wards/Divisions)

8.1 York and North Yorkshire area.

9.0 Recommendations

9.1 That the Combined Authority formally appoints Michael Russell as the York and North Yorkshire Combined Authority's Section 73 Officer (Director of Resources).

10.0 Reasons For Recommendations

10.1 The Combined Authority is required in accordance with Section 73 of the Local Government Act 1985, to appoint an Officer to be responsible for the proper administration of its financial affairs.

11.0 Contact Details

For further information please contact the authors of this Report.

Author

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Date:	22/05/2024

Background papers - None

Appendices – None

York and North Yorkshire Combined Authority

COMBINED AUTHORITY MEETING

31 May 2024

REPORTING OF URGENT DECISIONS

Report of the Interim Deputy Monitoring Officer

1.0 Purpose of the Report

- 1.1 The Combined Authority at the March 2024 Meeting resolved that the Interim Monitoring Officer was delegated the ability to make amendments to the Constitution which may arise between 18 March 2024 and the next Meeting of the Combined Authority to ensure that the Combined Authority was operating in a safe and legal manner. Such amendments would be made after consultation with the Lead Members of the Combined Authority and report back to the next Combined Authority Meeting.
- 1.2 This report contains details of urgent decisions made by the Interim Monitoring Officer, in consultation with the Lead Members of the Combined Authority which the Combined Authority is asked to note.

2.0 Recommendations

- 2.1 That the urgent decisions set out in the Appendices to the report, which were taken by the Interim Monitoring Officer, in consultation with the Lead Members of the Combined Authority, be noted.

3.0 Background

- 3.1 The need has arisen for an urgent decision to be taken by the Interim Monitoring Officer under delegated authority given by the Combined Authority in March 2024. Both decisions relate to amendments to the Constitution of the Combined Authority.
- 3.2 These decisions must be reported back to the Combined Authority and this report fulfils that requirement.
- 3.3 The outcome of the decisions is as follows:

- An amendment to the composition of the Audit and Governance Committee in order to ensure that the Committee is properly constituted.
- Amendments to Part 9 of the Constitution in order to ensure that the Combined Authority can operate in a safe and legal manner, particularly with the transition of the North Yorkshire Police, Fire and Crime Commissioner's Office and North Yorkshire Fire and Rescue Authority into the Combined Authority, which took place on 7 May 2024.

3.4 A copy of the Decision Notices are attached as links to this report. The Decision Notices set out the full details of the decisions made and the reasons for each decision.

3.5 All decisions are available on the Combined Authority's website.

4.0 Financial Implications

4.1 There are no financial implications arising from this report.

5.0 Legal Implications

5.1 There are no legal implications of this report. Any legal issues which were taken account in the decision making are recorded in the Decision Notice. The Combined Authority's Constitution requires those decisions to be reported back to the Combined Authority.

6.0 Equalities Implications

6.1 There are no equalities implications as a result of this report.

7.0 Environmental Implications

7.1 There are no environmental implications as a result of this report.

8.0 Combined Authority Areas Impacted (Council Areas/Wards/Divisions)

8.1 York and North Yorkshire Local Authority areas.

<h4>9.0 Recommendations</h4> <p>9.1 That the urgent decisions set out in the Appendices to the report, which were taken by the Interim Monitoring Officer, in consultation with the Lead Members of the Combined Authority, be noted.</p>
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10.0 Reasons For Recommendations

10.1 In order for the Combined Authority to note that urgent decisions have been taken by the Interim Monitoring Officer, in consultation with the Lead Members of the Combined Authority.

11.0 Contact Details

For further information please contact the authors of this Report.

Author

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Date:	21 May 2024

Background papers - None

Appendices

Appendix 1 – Urgent Decision published 12 April 2024: [Microsoft Word - 20240411 - Urgent Decision - Constitution Amendment v2 \(yorknorthyorks-ca.gov.uk\)](#)

Appendix 2 – Urgent Decision published 8 May 2024: [240507-Urgent-Decision-Constitutional-Amendment.pdf \(yorknorthyorks-ca.gov.uk\)](#)

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Forward Plan

Publication Date:	Date Updated:	Period Covered Until:
22 May 2024	22 May 2024	31 May 2025

The decisions likely to be taken by York and North Yorkshire Combined Authority in the following 12 months are set out below:

PLEASE NOTE:-

- (a) In accordance with the Combined Authorities (Overview and Scrutiny Committees, Access to Information and Audit Committees) Order 2017, at least 28 clear days' notice, excluding the day of notification and the day of decision taking, must be published on the Forward Plan of any intended key decision.
- (b) Exempt information need not be included in the Forward Plan and confidential information cannot be included. There may be times when a decision has not been published in the forward plan 28 days in advance, this is usually because the matter is urgent, and a decision has had to be made quickly. These decisions can still be made but are subject to the regulations within 'the Order'.
- (c) New additions to the Forward Plan are highlighted in green text for ease of navigation.

Contact(s): Paul Clark, Governance and Assurance Manager (governance@yorknorthyorks-ca.gov.uk)

Decision to be made	Description	Planned Decision Date	Key Decision?	Decision maker's name & title	Lead Officer name	Documentation for consideration & other relevant documents	Prohibitions Restrictions Exemptions
Outside Body Appointments	Appointment of Combined Authority Members to Outside Bodies	31/5/2024	No	Combined Authority	Rachel Antonelli	Officer report to Combined Authority	None
Committee Appointments	Approval of proportionality and appointments to Committees	31/5/2024	No	Combined Authority	Rachel Antonelli	Officer report to Combined Authority	None
Constitution Update	To consider revised constitution	31/5/2024	No	Combined Authority	Rachel Antonelli	Officer report to Combined Authority	None
Budget	To consider initial Mayor's Budget for 2024-25.	31/5/2024	No	Combined Authority	Debbie Mitchell	Officer report to Combined Authority	None
Appointment of s73	Appointment of incoming Director of Resources as s73 Officer	31/5/2024	No	Combined Authority	James Farrar	Officer report to Combined Authority	None
Calendar of Meetings	To agree a calendar of meetings for 2024-25	31/5/2024	No	Combined Authority	Paul Clark	Officer report to Combined Authority	None

Member Allowances	IRP report on allowances – Deputy Mayor, Deputy Mayor PFC, IP and IM.	31/5/2024	No	Combined Authority	Rachel Antonelli	Officer report to Combined Authority	None
Confirmation	Deputy Mayor for Policing and Crime's Confirmation	12/6/2024	No	Police, Fire and Crime Panel	Rachel Antonelli/Simon Dennis	Officer report to PFCP	None
Statutory Officer Appointment - HOPS		28/6/2024	Yes	Combined Authority	Sara Jeffs	Officer report to Combined Authority	None
Pay Policy Statement		22/7/2024	Yes	Combined Authority	Sara Jeffs	Officer report to Combined Authority	None
Skills Commissioning Framework	Seeking approval of a Skills Commissioning Framework	22/7/2024	Yes	Combined Authority	Andrew Leeming/Tracy Watts	Officer report to Combined Authority	None
Approval of Draft Strategic Local Transport Plan	Seeking approval of the draft Strategic Local Transport Plan	22/7/2024	Yes	Combined Authority	David Hern	Officer report to Combined Authority	None
Approval of Draft Key Route Network	Seeking approval of the Key Route Network	22/7/2024	Yes	Combined Authority	David Hern	Officer report to Combined Authority	None

Quarterly Budget Monitoring Report	Provide a quarterly budget monitoring update report.	22/7/2024	No	Combined Authority	Debbie Mitchell	Officer report to Combined Authority	None
Y&NY Skills Framework and Strategy		22/7/2024	Yes	Combined Authority	Director of Economy	Officer report to Combined Authority	None
Energy Partnership Feasibility Pilot	Approve Business Plan Submission	TBC	Yes	Combined Authority	Director of Economy	Officer report to Combined Authority	None
Skills Bootcamps Programme	Approve 2025 Submission & Grant Acceptance	6/9/2024	Yes	Combined Authority	Director of Economy	Officer report to Combined Authority	None
Corporate Plan		6/9/2024	Yes	Combined Authority	Director of Economy	Officer report to Combined Authority	None
Adult Education Strategy Implementation programme		6/9/2024	Yes	Combined Authority	Director of Economy	Officer report to Combined Authority	None
Sustainable Energy Investment Strategy and Net Zero Investment Plan		8/11/2024	Yes	Combined Authority	Director of Economy	Officer report to Combined Authority	None
Y&NY Cultural Strategy		8/11/2024	Yes	Combined Authority	Director of Economy	Officer report to Combined Authority	None

Cultural, Heritage and Visitor Economy Investment Pipeline		8/11/2024	Yes	Combined Authority	Director of Economy	Officer report to Combined Authority	None
Home England Place Partnership		8/11/2024	Yes	Combined Authority	Director of Economy	Officer report to Combined Authority	None
Y&NY Housing Investment Plan joint with Homes England		8/11/2024	Yes	Combined Authority	Director of Economy	Officer report to Combined Authority	None
Budget Planning		17/1/2025	Yes	Combined Authority	Director of Resources	Officer report to Combined Authority	None
Y&NY Housing Retrofit Strategy and One Stop Shop		7/3/2025	Yes	Combined Authority	Director of Economy	Officer report to Combined Authority	None
Local Investment in Natural Capital	Natural Capital Investment Plan	7/3/2025	Yes	Combined Authority	Director of Economy	Officer report to Combined Authority	None

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