

AUDIT AND GOVERNANCE COMMITTEE								
Programme of Work								
		Jul-24	Oct-24	Jan-25	Apr-25			
Induction / Training / General								
Introduction to Key Officers								
Introduction to Internal Auditors								
Introduction and Financial Overview								
Treasury Management Training								
Appointment of Chair/Vice								
Work Programme Update								
Internal Audit / Counter Fraud								
Internal Audit & Counter Fraud Plan		V						
Internal Audit & Counter Fraud Progress		V						
Annual Head of Internal Audit Report		V						
Annual Review of Internal Audit Charter		V						
Review of Counter Fraud Strategy and Policy		V						
Counter Fraud Annual Risk Assessment		V						
Risk Management								
Risk Management Plan		V						
Corporate Risk Register		V						
Service Risk Registers		V						
Risk Strategy		V						
Risk Policy and Procedure		V						
Key Projects		V						
External Audit								
External Audit Plan		EA						
External Audit progress - Value for Money / Audit		EA						
External Audit Annual Report		EA						
External Audit Letter of External Auditor		EA						
External Audit Grant letter		EA						
External Audit Strategy Memorandum		EA						
Appointment of External Auditors - PSAA		s73						
Governance								
Members Code of Conduct		MO						
Corporate Governance		MO						
Ombudsman Annual Review		MO						
Business Continuity Planning		MO						
Review of Constitution		MO						
Assurance Framework		MO						
Monitoring and Evaluation Framework		MO						
Corporate Complaints		MO						
Whistleblowing Policy		MO						
Procurement and Contract Procedure Rules		s73						
Accountancy and Other								
Draft Accounts		s73						
Final Accounts		s73						
Treasury Management Report		s73						
Financial Statements		s73		Q2	Q3	Q4		
Review of Reserves and Balances								
Annual Governance Statement		s73						
Partnership Governance		s73						
Information Governance		s73						
Work Programme update		s73						
Self assessment against the FM code		s73						
Health & Safety								

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