Carbon Negative Challenge Fund: Revenue – Full Application

Section 1: Applicant Information

- Full Name
- Email
- Phone Number
- Name of Organisation
- Organisation Website
- Registered Address
- Legal Status
- VAT registration
- How long has your organisation been trading for?
- How many full-time equivalent employees do you currently have?

- Are you applying as a **'Lead Applicant'** on behalf of a partnership or consortium?
- Give an outline of the nature and purpose of your partnership or consortium. Which partners are involved? Is the partnership new or did it already exist? What arrangements (formal or informal) do you have in place?
- List all partner organisations involved. If applicable, give a company or charity registration number and a lead contact from each organisation.

Section 2: Project Information

- Project Title
- Confirm how much funding are you applying for
- Short description (**25 words max.**)
- Longer description to set out the activities involved and what the project is aiming to achieve (**300 words max**.)
- Where will your project activity take place? Postcode if applicable.
- Which constituency area will your project activity take place in?

Section 3: Tell us about the need for your project and the strategic fit with the Challenge Areas and Programme Objectives (as set out in the Prospectus)

- Which Challenge Areas will your project address? (If your project will not address one of the Challenge Areas, it must address at least one of the priorities set out in the York and North Yorkshire Combined Authority's Routemap to Carbon Negative). **(Tick Box)**

  - Scaling Up Sustainable & Regenerative Agriculture
  - Retrofit Finance and innovative approaches to place-based heat decarbonisation
  - Community Energy and Circular Economy Demonstrators
  - Innovative approaches to increase carbon sequestration in marine and coastal area
  - At least one of the priority areas set out in YNYCA's Routemap to Carbon Negative. Please specify.

- Explain the need for your project. Why is your project addressing this Challenge Area or Routemap priority? Why is a change needed now? **(250 words max.)**

- Which Direct Impact Objectives will your project achieve? All projects should contribute to Objective 1 and/or Objective 2. Projects can also contribute to Objective 3 **(Tick Box)**

  o Direct Impact Objective 1 - Decrease in Greenhouse Gas (GHG) emissions
  o Direct Impact Objective 2 - Increase in the Sequestration of GHGs in York and North Yorkshire
  o Direct Impact Objective 3 - Improved Climate Change Adaptation

- Explain how the Direct Impact Objectives will be achieved by your project. Please provide any relevant evidence to support your answer (from surveys, research, relevant data sources, etc) **(300 words max.)**

- Which Regional Impact Objectives will your project achieve? **(Tick Box)**

  o Regional Impact Objective 1 - Build the evidence base for optimal interventions to direct future policy and programmes
  o Regional Impact Objective 2 - Provide demonstrator projects that generate interest, action and build momentum
  o Regional Impact Objective 3 - Test "unproven concepts" and support replication or scalability where appropriate
  o Regional Impact Objective 4 - Support the development of a pipeline of investable projects
  o Regional Impact Objective 5 - Provide tools/resources/guides to disseminate learnings and enable wider action
  o Regional Impact Objective 6 - Strengthen the ability of communities, businesses and other organisations to take climate action
  o Other

- Please describe any other Regional Impact Objectives your project will achieve. **(100 words max.)**

- Explain how the Regional Impact Objectives will be achieved by your project. Please provide any relevant evidence to support your answer (from surveys, research, relevant data sources, etc) **(250 words max.)**

- Explain how collaborating with other organisations and stakeholders will enable you to achieve the selected Objectives. **(250 words max.)**

Section 4: Tell us about alternative options considered and the positive impact your project will have

- Have alternative options to your project been considered for addressing the issues and challenges identified? (**Yes/No**)
- Outline the other options that have been considered and explain why your project is the best option to address the issues and challenges identified **OR** Explain why no other options have been considered and why your project is the best option to address the issues and challenges identified **(250 words)**

- ***Tonnes CO2 equivalent saved*** *is a mandatory Direct Impact output for this programme. Please follow this **link** to use the UK Government's 2024 Conversion Factors methodology to calculate this for your project. If you have completed a detailed study using a different methodology, please provide the relevant figure here and attach the evidence with your application submission.*

As this is an application for a revenue project, the tonnes CO2 equivalent saved could be through support given to others, or alternatively, the expected saving that would be achieved by delivery of a project, following a business case or feasibility study funded by this programme.

- What quantity of **Tonnes CO2 equivalent saved** will your project deliver?
- Over what period of time has this saving been calculated?
- How will your project deliver this saving? **(150 words max.)**

- What additional Direct Impact outputs will your project deliver? Please list all relevant outputs and quantify these. **(100 words max.)**

- What additional Regional Impact outputs will your project deliver? Please list all relevant outputs and quantify these. **(100 words max.)**

- Explain how your project will deliver the quantities of Outputs and Outcomes specified. Please provide evidence to support your answer (from surveys, research, previous projects, etc). **(250 words max.)**

- Explain the legacy that your project will have. Will the project continue to deliver and produce benefits after the funding from this programme ends? **(150 words max.)**

- Explain how your project will promote equality, diversity or inclusivity. If your organisation has an equality, diversity or inclusivity policy, please refer to this and explain how your project aligns with it. **(150 words max.)**

Section 5: Tell us about your project costs and the funding gap

- What would happen if you did not receive grant funding? **(Drop-Down Options)**
- Expand on your response and provide evidence of the funding gap. Why has public funding been sought from the Carbon Negative Challenge Fund? Please explain the rationale for applying. **(250 words max.)**

- Confirm the total cost of your project.
- Cofirm the amount of funding you are applying for from the York and North Yorkshire Combined Authority.
- Have you secured, or do you plan to secure, any Match Funding for the project? (Match funding may include in kind contributions). **(Drop-Down Options and Table to provide details)**

Section 6: Tell us about how the project will be successfully delivered

- Tell us about the key milestones and delivery dates for the project activity. **(150 words max.)**

- If the procurement of contractors or suppliers is required to deliver your project, what internal rules or practices will you follow to ensure best value will be achieved (e.g. following public procurement rules, obtaining quotes, etc.) Please outline your approach. **(150 words max.)**

- Tell us about any key risks and how they will be mitigated. **(150 words max.)**

Section 7: Tell us about the people, experience, capacity and resources you have in place to deliver the project and monitor its progress

- How will the project be managed day to day? Who will be part of the Project Management Team? Are there governance arrangements in place? **(250 words max.)**

- Do you have a track record of delivering any similar project activity in the past? Please give examples of previous project activity and achievements to support your answer. **(250 words max.)**

- If successful, applicants will be issued with templates to enable the Monitoring and Evaluation of project progress and impacts. Tell us about how this **Monitoring and Evaluation** work will be completed. How will the Outputs and Outcomes specified in this application be measured and monitored? Who will do this and when? Will resources be committed to delivering this Monitoring and Evaluation work? **(250 words max.)**

Section 8: File Upload, Submission Checklist and Signature

- Please upload your completed Additional Application Information, Letters of Support and Financial Accounts information here. Any further relevant supporting evidence may also be uploaded. This may include research, surveys, feasibility studies, detailed project plans, and business case information.
- **Submission Checklist:**
    - Please tick to confirm you have completed **ALL TABS** of the **Additional Application Information** spreadsheet.
    - Please tick to confirm that you have uploaded letters of support from any/all delivery partners involved in the project.
    - Please tick to confirm that your organisation is willing to absorb any cost overruns on the project.
    - Please tick to confirm that you have supplied a copy of your organisation's latest audited accounts.
    - Please tick to confirm that you have an appropriate personal and professional insurance cover.

Additional Application Information spreadsheet document to be completed and submitted with application. The 4 Tabs to complete include:

- **PROJECT PLAN** - Table to clarify project milestones and key dates

- **COST BREAKDOWN** – Table to provide a full breakdown of project costs and clarify the project intervention rate

- **RISK REGISTER** – Table to identify key risks and explain how they will be mitigated

- **OUTPUTS AND OUTCOMES** - Table to clarify which Outputs/Outcomes the project will deliver