

# **Adult Skills Fund Funding Rates and Formula 2025 – 2026**

**25 July 2025**

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## **Purpose of the document**

1. This document sets out the principles and features of the funding system for the 2025 to 2026 funding year (1 August to 31 July) for York and North Yorkshire Combined Authority (the Combined Authority) funded Adult Skills Fund (ASF) delivery. We may make changes to these principles and feature during the funding year.
2. This document describes how we calculate 'formula-funded' earnings for ASF and learning support. We define 'formula-funded' activity as that recorded under funding model 38 (Adult Skills Fund).
3. This document does not include or describe 'non-formula-funded' activity within ASF which is reconciled through the funding claims process.
4. All learning aims that started before 1 August 2025 and continue into the year 2025 to 2026 should remain being recorded in the individualised learner record (ILR). The Department for Education (DfE) are responsible for funding these aims and will continue to use the funding calculation from 2024 to 2025 for these learning aims.

## **Understanding our terminology**

5. The term 'we', 'us' or 'the Combined Authority' refers to the York and North Yorkshire Combined Authority.
6. When we refer to 'you' or 'providers', this includes both Grant Providers and Contract for Services Providers, including colleges, Higher Education Institutions, training organisations, local authorities and employers that receive funding from us to deliver education and training.
7. When we refer to 'Grant Providers' this means the organisation that is responsible for ASF delivery as detailed in a Grant Agreement.
8. When we refer to 'Contract for Services Providers' this means the organisation that is responsible for ASF delivery as detailed in a Contract for Services.
9. When we refer to the 'ILR' this means the Individual Learner Record. This is the data submission made to DfE at the end of each period.
10. For further information about our terminology please refer to your Grant Agreement and/or Contract for Services.

## **Contacting Us**

11. If you have any questions after reading this document, or if there's anything else you need help with, you can contact [adultskillsfund@yorknorthyorks-ca.gov.uk](mailto:adultskillsfund@yorknorthyorks-ca.gov.uk)

## **Supporting Documents**

12. This document is designed to be read in conjunction with the following Combined Authority documents and forms part of the Provider's Terms and Conditions:
  - The Grant Agreement and/or Contract for Services
  - The Funding and Performance Management Rules

- The Performance Management Framework
- The Audit Plan

Providers should also read the Department for Education's Individualised Learner Record Specification in conjunction with this document.

The supporting documents will be reviewed and updated as required to ensure that they reflect the strategic direction of the Combined Authority. Providers are advised to check the supporting documents published on the Combined Authority's website to ensure that they are using the most up to date version of the documents.

## **Devolution of the Adult Skills Fund**

13. The government agreed a series of devolution deals between central government and local areas ('devolved/delegated authorities') in England. The devolved/delegated authorities have the responsibility to ensure eligible learners who reside in their area have appropriate education and training.
14. Providers with funding for devolved delivery from the Combined Authority will continue to use the DfE ILR in the 2025 to 2026 funding year. The source of funding (SOF) code 122 identifies the York and North Yorkshire Combined Authority, whose contract is funding learners that reside in York and North Yorkshire.
15. We will provide funding reports for devolved delivery using our funding calculation. The detailed Occupancy Report will include the appropriate funding line type for the Combined Authority using the SOF field from the ILR collection. This report may form the basis on how the Combined Authority funds you, which could differ in amount or delivery methodology than that DfE use. The Combined Authority will use their own systems and processes to pay you for delivery to York and North Yorkshire residents.

## **The data we use to calculate funding**

16. You give us information about learners and their learning using the DfE ILR and the Earnings Adjustment Statement (EAS). Our funding system uses this information to work out the funding you have earned for delivering this learning.

## **Our funding system features**

17. Our funding system has the following features, which are set out in more detail throughout this guidance:
  - **the funding formula**, including uplifts to the rates to account for the extra costs that you may experience when delivering learning to some types of learners and in some locations, or where there are skills shortages
  - **the funding rates** for learning aims and work placements
  - **the earnings method**, linked to delivery and achievement/completion
  - **support funding** where extra help is needed for learners to achieve

## Our Funding Formula

### Calculation

18. The funding formula for approved learning aims is below:

- **Funding** = rate x disadvantage uplift x area cost uplift

19. The basis for funding is the rate for the learning aim. Please see the Adult Skills Funding rates for 2025 to 2026 on the DfE website.

20. We may adjust the funding formula to allow for geographical differences in the relative cost of delivery and to enable additional support for learners living in more disadvantaged areas. For further information see the disadvantage uplift and area cost uplift sections.

21. In some cases, we expect learners and employers to share responsibility for investing in eligible provision. We expect them to part-fund the cost of learning, known as co-funding. For more information on co-funding, refer to the 'funding contribution charts' in the Funding and Performance Management Rules.

### Disadvantage uplift

22. The disadvantage uplift provides extra funding to support the most disadvantaged learners, recognising that they are sometimes more costly to recruit and retain. We apply this consistently across the 'formula-funded' adult skills fund provision.

23. To calculate the disadvantage uplift for new starts from 1 August 2025 we will use the Index of Multiple Deprivation (IMD). This results in a funding increase for learners living in the most deprived areas of York and North Yorkshire. We base the uplift on the learner's postcode based upon the 'postcode at start of enrolment' recorded in the ILR. If required, the uplift factor is between 1.084 and 1.336, otherwise we default the factor to 1.

24. The method we use to calculate disadvantage factors from the IMD value is as follows:

- IMD 2019 gives a value of relative deprivation for every lower layer super output area (LSOA) in England
- we apply the uplift to learners living in the 27% most deprived LSOAs
- the disadvantage uplift factor for the least deprived LSOA within that 27% is 1.084
- the disadvantage uplift factor for the most deprived LSOA is 1.336
- for LSOAs with IMD scores between those two points, we calculate disadvantage factors using a linear relationship within the 27% between the least deprived IMD score (28.324) and the most deprived IMD score (92.735), and their corresponding disadvantage factor values (1.084 and 1.336), for example an increase of the IMD score value by 6.4411 (one tenth of the range from 27% to the most deprived) would correspond to an increase in disadvantage factor of 0.0252 (one tenth of the difference between 1.084 and 1.336)
- once we have a disadvantage factor for an LSOA, we apply it to all postcodes within that LSOA, using postcode data published by the Office for National Statistics (ONS)

25. The disadvantage uplift factor at the start of the learning aim will apply throughout the duration of the learning aim.

26. The disadvantage uplift factors are available via the Uplift Factors and Postcode files.

### Area cost uplift

27. The area cost uplift reflects the higher cost of delivering training provision in some parts of York and North Yorkshire. The Combined Authority will apply this uplift consistently across 'formula-funded' Adult Skills Fund provision.
28. If required, the uplift factor is usually between 1.01 and 1.20, otherwise we will default the factor to 1. We base the uplift on the 'delivery location postcode' recorded in the ILR. As the delivery location of distance and e-learning provision is not set, we default the area uplift factor to 1. The area cost uplift factors are available on the ONS uplift factors and postcode files.
29. The area cost uplift factor at the start of the learning aim will apply throughout the duration of the learning aim.

### Financial contributions

30. If a learner meets the criteria for full funding, we will calculate the full rate for the qualification. For co-funded learners, we expect the learner or employer to contribute so we reduce the funding by 50% of the unweighted rate of the learning aim as shown in Find a Learning Aim (FALA).
31. We reduce the funding using the unweighted rate because a learner should not contribute more for the same size of the learning aim just because that learning aim is more costly to deliver.

### Recognition of prior learning

32. If you record data in the 'funding adjustment for prior learning' field on the ILR, we will change the funding formula to reflect this. However, it does not change the fixed monthly learning support funding.
33. If the learning aim does not use the restart indicator, we will reduce the achievement/completion funding as well as the monthly instalments. This is because we will assume the learner has also earned some achievement/completion within the prior learning.
34. If the learning aim uses the restart indicator, we reduce the monthly instalments, but the achievement/completion funding stays at 20% of the full funding rate.

### Other funding adjustments

35. Where you have agreement with us to adjust funding upwards for other reasons apart from prior learning, you must record it in the 'other funding adjustment' field in the ILR. You must not use this ILR field for upward revisions if you do not have an agreement in place with us and we will monitor its use. However, you can use this to reduce funding without our agreement.
36. This 'other funding adjustment' factor increases or decreases the funding for the learning and includes the achievement/completion funding; however, it does not change learning support funding.

37. If there is also a factor for prior learning recorded, we multiply the 'funding adjustment for prior learning' factor by the 'other funding adjustment' factor and apply it to the appropriate funding.

## **Our funding rates**

### **Principles**

38. The list of regulated qualifications approved for public funding are on FALA that is updated regularly.
39. Because funding rates may change between academic years and during the year (because of policy change or changes to the learning aim), we will fund each learning aim at the rate that applies when the learner starts that learning aim. This principle is the same for a new start in the current funding year and any continuing learner from previous years. This rate will apply for the full duration of the learning aim and does not change between funding years.
40. The amount you earn recognises the relative value and costs of delivering provision in different sectors and subjects, and we set the rates using the following criteria:
- funded guided learning hours (GLH) where the qualification is part of the regulated qualifications framework
  - hourly rates that recognise the relative costs of delivering training in different sectors and subjects and provides a boost for training in those sectors identified as having greatest skills needs. Sector uplifts are based on the sector subject area (SSA) that awarding organisations decide. The Register of Regulated Qualifications and the Quality Assurance Agency websites record the SSAs. Some components of qualifications can have multiple SSAs, where this happens, we set the SSA
41. We may have some exceptions that do not use the criteria above. In these instances, we set rates for some policy areas and specific learning aims such as work experience and HGV medical and certificates of competence.
42. We add an uplift to the rate for all learners on Free Courses for Jobs (FCFJ). More information is provided further in this document.
43. We refer to rates as 'unweighted' when calculated using the base rate of £6.00 per hour. Once we have calculated the rate using the appropriate skills funding band, we refer to it as the 'weighted rate'. After we apply the uplifts, we refer to the 'aim value', as noted in the 'Main Occupancy Report'.
44. All rates shown on FALA are fully funded rates for learners aged 19 and above. We adjust these rates through the funding formula according to our policy (for example, if the Combined Authority contributes only part of the full rate).
45. All learners funded through the 16 to 19 funding model who turned 19 in their second or subsequent funding year of a single programme of study continue to be funded through the 16 to 19 funding model.



46. Our rates do not change depending on how you deliver the learning (for example, by delivering it on-line compared to in the classroom). Where rates are based on GLH, the rate is always the funded GLH in FALA regardless of how many hours you deliver the learning in.

### Adult Skills Funding rates for 2025 to 2026

47. We will fund each GLH that is assigned to the qualification at an hourly rate, depending on the skills funding band assigned to the SSA of the qualification. Each qualification will be funded according to the specific GLH and SSA assigned to the qualification.
48. Devolved Authorities can be responsible for setting their own funding rates, if the Combined Authority decides to do so we will publish the new rates, and this will then form the basis of the funding calculation for provision funded by the Combined Authority.
49. Funding rates for individual qualifications are determined by multiplying the relevant hourly rate for the SSA of the qualification by the number of GLH as assigned by the awarding organisation and recorded on Ofqual's register of regulated qualifications.
50. We will use the GLH assigned by the awarding organisation and as recorded in Ofqual's register. Where an awarding organisation amends the GLH for a qualification on Ofqual's register, we may not automatically reflect this change in the associated funding rate. Therefore, there may be a difference between the GLH recorded on Ofqual's register and the GLH being used for the funding rate. The rate on LARS at the start of learning will apply.
51. The Quality Assurance Agency for Higher Education regulates Access to Higher Education Diplomas. The GLH for these qualifications is set at 600 hours.

### Skills funding bands

52. Each SSA at tier 2 level is assigned to one of the 5 new funding bands, see Table 1. The funding bands for each SSA tier 2 are set out in annex 1.
53. We set all unweighted rates using the base rate of £6.00 per hour.

**Table 1: Adult Skills Funding rates by band**

Adult Skills Funding band	Base	Low	Medium	High	Specialist
Hourly Adult Skills Funding rate	£6.00	£7.20	£8.40	£9.60	£12.00

54. Here is an example of how we set rates taking Learning aim reference 60008817 Diploma in Engineering with funded GLH of 360.
- The unweighted rate is calculated by multiplying the funded GLH of 360 by the base rate of £6.00 – this gives an unweighted funding rate of £2,160.
  - The weighted rate is calculated by multiplying the funded GLH of 360 by £9.60 (which is the hourly adult skills funding rate for the high funding band that engineering SSA is in).
  - This gives a weighted funding rate of £3,456.
55. The following policy exceptions will remain for qualifications:
- English GCSEs will be funded within the low funding band rather than the base funding rate band. This means they get a funding rate of £864 in line with the GLH of 120 and in line with the funding rate for maths GCSE

- functional Skills in English entry level, level 1 and level 2, will continue to receive the current policy rate of £724
- functional skills in maths entry level, will be funded at the current policy rate of £941, and level 1 and level 2 at £724
- we will fund the new digital functional skills qualifications under a different SSA's funding band. We will treat these as if they were in the digital technology (users) SSA from 2024 to 2025. This means the funding rate for the new digital functional skills qualifications will increase to £462 (the new hourly skills funding rate for digital technology (users) SSA is £8.40 and GLH for these qualifications is 55 hours)

56. If you offer English for Speakers of Other Languages (ESOL) qualifications, you may need to deliver additional learning to individual learners that incurs additional costs above the qualification rate. Where additional hours are required, you can record these on the ILR using the 'additional delivery hours' field, as detailed in the ILR specification.

57. The key steps for claiming top-up for an ESOL qualification that is planned to be delivered in 100 hours are:

- identify the funded GLH of the ESOL qualification through FALA
- for example, learning aim reference 60140070 Level 2 Award in ESOL Skills for Life (reading) has funded GLH of 60 and a skills funding rate of £360
- calculate the additional hours required. This is the 100 planned hours minus the funded GLH value of the ESOL qualification. In this example the additional hours you need to record in the ILR are 100 minus 60 = 40
- the funding calculation automatically calculates the additional funding as  $40 \times £6.00 = £240$
- the overall rate is then the original rate (£360) plus the top up amount (£240) which is £600

### Land-based qualifications

58. In adult provision, 3 SSAs include land-based qualifications:

- agriculture (SSA T2 3.1)
- horticulture and forestry (SSA T2 3.2)
- animal care and veterinary science (SSA T2 3.3)

59. Funding for relevant land-based technical qualifications will have the specialist funding band applied where all the following are met. If all 3 criteria are not met the provision will not be deemed specialist and will have the high funding band applied.

- where providers have a 'specialist status' as set out by DfE
- where the qualifications within the 3 land-based SSAs do not meet any of the exceptions in the next paragraph
- where a specialist provider delivers a qualification at their land-based location that met specific and additional criteria within the 3 SSAs

60. We have reviewed the types of qualifications that are eligible for the specialist funding band in Table 1. Specialist funding rate will apply to all technical level 2 and 3 qualifications, except for the following:

- qualifications where employment is a pre-requisite, this is because the training aspects requiring specialist equipment can take place on the employer's premises. Note that qualifications linked to occupational regulation and/or a certificate of competence are an exception to this and will be funded at the specialist funding rate
- qualifications within animal care and veterinary science SSA which are solely focussed on domestic animal care
- floristry qualifications within horticulture and forestry SSA as they do not require specialist provision
- qualifications related to forest schools
- qualifications related to garden design and planning

### Work placement for 19 to 24 year olds

61. We identify work placement learning aims through FALA using category code 74 (Adult Skills Fund – Work Placement)
62. The minimum total length of work placement we will fund for a single learner is 70 hours.
63. The maximum total length of work placement(s) we will fund for a single learner is 240 hours.
64. The learning aims for work placement are shown in Table 2:

**Table 2: Adult skills funding rates by band**

Learning aim reference	Learning aim title	Funding rate
Z0030000	Adult Skills Fund – Work Placement 70 to 80 hours	£450
Z0030001	Adult Skills Fund – Work Placement 81 to 160 hours	£724
Z0030002	Adult Skills Fund – Work Placement 161 to 240 hours	£1,265

65. For work placement aims, we will not hold back 20% of the rate for achievement/completion. Instead, we will apportion all the funding for the aim as monthly instalments.
66. There are some additional funding eligibility criteria for work placement learning aims which are described in the Funding and Performance Management Rules.

### Free courses for jobs

67. Funding is available through FCFJ for adults who meet the eligibility criteria and are studying a qualification from the list of approved FCFJ qualifications. Eligibility is described in detail in the Funding and Performance Management Rules. We will fund this learning like we fund other ASF delivery, with the following exceptions:
  - learners eligible for this offer will be fully funded for their FCFJ learning aim
  - we will increase the weighted rate by £600 for eligible aims in category code 45 (Free Courses for Jobs rate 1) or by £150 for eligible aims in category code 46 (Free Courses for Jobs rate 2)
  - we will increase the £150 or £600 by the area cost uplift and/or disadvantage uplift if applicable to that learning aim

68. You should use the learning delivery and monitoring (LDM) code 378 (free courses for jobs offer) for all FCFJ aims for both 19 to 23 and 24+ learners. This will ensure you earn funding for the £150/£600 uplifts.
69. Learners aged 23 or younger (based on their age on the day they start the qualification) utilising FCFJ will be funded through your Combined Authority Adult Skills Fund funding lines. This means that all funding earned through the formula, including the £150/£600 uplift, will be funded through these ASF lines.
70. Learners aged 24+ (based on their age on the day they start the qualification) will be funded through your FCFJ funding lines.

### King's Trust team programme

71. The programme rate for new starts is £3,204 and is the same for both employed and unemployed learners.
72. You will earn the funding rate for the award or certificate in 'Employment, Teamwork and Community Skills'. The qualifications you can use are in Table 3. You must also record the learners on the ILR using the LDM code 331.

**Table 3: Qualifications for the King's Trust team programme 2025 to 2026**

Qualification title	Learning aim reference
Certificate in Employment, Teamwork and Community Skills	60023995
Certificate in Employment, Teamwork and Community Skills (Entry 3)	60027629
Award in Employment, Teamwork and Community Skills	60032121
Award in Employment, Teamwork and Community Skills	60032868
Award in Employment, Teamwork and Community Skills (Entry 3)	60033344
Certificate in Employment, Teamwork and Community Skills	60027307

73. If the funding rate is lower than the programme rate, you can claim additional funding from the qualification rate up to the value of the programme rate. To claim this additional funding, you must use the 'King's Trust' section on the EAS. We will monitor the amounts being claimed.
74. Table 4 below shows the qualification funding rates, the maximum programme rate and the maximum additional funding you can claim where appropriate.

**Table 4: Rates for the King's Trust team programme for starts on or after 1 August 2025.**

	Award (fully funded)	Award (co-funded)	Certificate (fully funded)	Certificate (co-funded)
Funding rate for aim	£444	£222	£1,512	£756
Maximum programme cost for all learners	£3,204	£1,602	£3,204	£1,602
Maximum additional funding for all learners	£2,760	£1,380	£1,692	£846

## HGV driver training

75. The level 2 learning aims that prepare learners for the HGV licence are Ofqual regulated qualifications. These are funded in the same way as other regulated learning aims and can be found on FALA with category code 50.
76. The HGV medical and certificates of professional competence (licence) have their own rates that allow eligible learners to be reimbursed for the cost. The HGV medical has category code 51. The certificates of professional competence (licence) have category code 52.
77. The HGV medical and certificates of professional competence do not attract disadvantage or area cost uplifts and we do not hold back funding for achievement/completion.

## Our earnings method

### Principles

78. The following principles apply to our approach to your earnings:
- funding is distributed over the duration of the course starting from the date the learner started
  - you earn funding for what you deliver, when you deliver it
  - funding is directly linked to achievement or completion depending on your whether you have a Grant Agreement and/or Contract for Services and when the learning aim started
  - for aims funded through a **Grant Agreement** funding is directly linked to the learner **completing** the learning aim or gaining employment
  - for all aims funded through a **Contract for Services** funding is directly linked to the learner completing their learning aim and **achieving** the learning aim (or gaining employment for job outcomes)

### Qualifying period for funding

79. If a learner is in learning for at least the qualifying period, we count them as a 'funding start'. We calculate this from the ILR 'learning start date'. The different qualifying periods are shown in table 5:

**Table 5: The qualifying period for funding**

Planned length of the learning aim	Qualifying period
Fewer than 14 days	1 day
14 to 167 days	14 days
168 days or more	42 days

80. We will treat learners as having qualified until a learning actual end date is recorded, at which point we calculate the actual length of the learning aim.
81. If a learner achieves/completes their learning aim in a shorter period than the qualifying period, then we will treat them as having qualified.
82. If a learner generates on-programme earnings for passing a census date, then in a subsequent ILR return you record a learning actual end date (without an achievement/completion outcome) that does not meet the qualifying period, we will claw back the funding for that learning aim.

## Distribution of funding over time

83. We will pay Providers operating under a Grant Agreement for ASF on a standard profile as agreed as part of your Financial Forecast and Payment Plan, and for FCFJ based on actual delivery per month in arrears. We will then reconcile your funding monthly and again after the final R14 ILR submission window using your earnings ('earnings' are what you have earned through the ILR and EAS submissions you send us).
84. We will pay Providers operating under a Contract for Services based on actual delivery per month in arrears based upon your earnings through your ILR and EAS data. The amount we pay each month may not match your earnings because of capping or because you have an outstanding debt with us.
85. We will calculate your earnings each month using the same process and system and show you these figures through your Funding Reports (see this section for more information).
86. We will base your earnings on monthly instalments plus an achievement/completion element. The achievement/completion element does not apply to HGV medicals, HGV certificates of competence or work placements.
87. We hold back 20% of the weighted rate for each learning aim, which we will only generate when the learner achieves/completes their learning aim. You earn all achievement/completion elements on the learning actual end date recorded on the ILR.
88. We will calculate the monthly instalments once we have removed the achievement/completion element (20%). We spread out these instalments over the number of planned months for the learning aim, with a double payment in the first month. The instalment calculation uses the formula 'n+1', where 'n' is the number of planned months. The formula recognises the upfront costs associated with enrolling a learner on a learning aim.
89. You earn the instalments if the learner is in learning on each census date (the last calendar day of every month). The planned number of months is calculated from the 'learning start date' and the 'learning planned end date' in the ILR.
90. If the learner leaves early, the monthly instalments stop. However, for eligible learners we will pay you a job outcome payment which will be half of the achievement/completion element. If the learner then goes on to achieve/complete the learning aim, you will earn the outstanding monthly instalments and the rest of the achievement/completion element. For more information on job outcomes, refer to the Funding and Performance Management Rules.

## Recording late data in the ILR

91. If a learner is continuing learning at the final R14 collection at the end of the year, but you record in the subsequent ILR year that they should have left in the previous ILR year, you will have earned funding that you need to pay back.
92. For example, at R14 in the 2025 to 2026 ILR you record a learner as starting on 12 July 2026 and continuing at R14. In the 2026 to 2027 ILR you record them as having left on 18 July 2026. In this scenario, they will have earned a monthly on program payment (OPP) in July 2026 from the 2025 to 2026 ILR that will need paying back. You can pay this funding



back through the EAS recording a negative figure in the 'authorised claims' adjustment type. You do not need our permission to use this adjustment type to pay back funding, you only need permission to use this adjustment type for claiming funding. However, please let us know the details behind the adjustments you are repaying funding for.

93. For more information on recording late data in the ILR, please refer to 'The impact of incomplete information' section in the ILR provider support manual.

## Support funding

### Learning support

94. You can access this funding through the Combined Authority funded Adult Skills Fund and you record this against a learner's learning aim in the ILR.
95. If you record learning support against a learning aim in the ILR, you will earn a fixed monthly rate of £150. We expect the total you earn from the monthly rate to be enough to cover your costs. If the cost of providing support to a learner exceeds the total earned from the fixed monthly rate, you can claim this excess through the EAS.
96. If you plan to deliver the learning aim in less than one calendar month, you must claim the value of the learning support as if it were all excess, using the EAS.
97. For learning aims with a planned length of less than one calendar month, in most cases, you should no longer need to use the EAS to claim the learning support. However, if you see that this funding has not been reflected in your funding reports, and we expect this to be in exceptional cases only, then please claim the learning support through the EAS.
98. If learning support is more than £19,000, you can claim exceptional learning support above £19,000 using the Combined Authorities Exceptional Learning Support Claim Form; you do not claim the amount above £19,000 through the EAS. The EAS can only be used for claiming the amount up to £19,000 (subtracting what you may have earned through the ILR).

### Learner support

99. Learner support is available to provide financial support for learners with a specific financial hardship preventing them from taking part or continuing in learning.
100. Learner support is not formula-funded so you cannot claim it through the ILR, you must claim the support through the EAS
101. For further information, please see the DfE EAS and Funding Claims guidance.

## LDM codes for recording the agreement/contract type

102. The LDM codes in Table 6 below distinguish between Contract for Services and Grant Agreements, so we can identify how to pay for provision. Failure to record this code correctly may result in ILR errors or no payments.

**Table 6: LDM codes for recording the agreement/contract type**

Type of learning	All learning aims
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ASF Grant Funded provision	No LDM
ASF Contract for Services provision, delivery from August 2025	LDM TBC*
FCFJ Grant Funded provision	LDM 378
FCFJ Contract for Services provision, delivery from August 2025	LDM TBC*

\*LDMs will be updated when released, which will be prior to 1 August 2025

## Funding reports

103. We will provide monthly funding reports to show you what funding we have calculated for you. These will range from headline funding reports to detailed reports at learner and learning aim level; like the Funding Summary Report and the Occupancy Report DfE provided in previous years.
104. You will receive a set of reports in the month following the period in which you submit your ILR data, that will indicate how much you have earned. There will be two main reports for the formula-funded Adult Skills Fund provision that we fund:
- **Occupancy Report** – this report gives the most detailed information at learner and learning aim level
  - **Funding Summary Report** – this report gives you the aggregated information by month and for each funding line type (subcategories within the budget)



## Annex 1: List of SSAs with new skills funding bands and hourly rates

### 1: Health, public services and care

SSA tier 2	SSA tier 2 description	Skills funding band	Hourly skills funding rate from 1 Aug 2025
1.1	Medicine and dentistry	Medium	£8.40
1.2	Nursing and subjects and vocations allied to medicine	Medium	£8.40
1.3	Health and social care	Medium	£8.40
1.4	Public services	Low	£7.20
1.5	Child development and wellbeing	Low	£7.20

### 2: Science and mathematics

SSA tier 2	SSA tier 2 description	Skills funding band	Hourly skills funding rate from 1 Aug 2025
2.1	Science	Medium	£8.40
2.2	Mathematics and statistics	Low	£7.20

### 3: Agriculture, horticulture and animal care

SSA tier 2	SSA tier 2 description	Skills funding band	Hourly skills funding rate from 1 Aug 2025
3.1	Agriculture	Specialist/High	£12.00/£9.60
3.2	Horticulture and forestry	Specialist/High	£12.00/£9.60
3.3	Animal care and veterinary science	Specialist/High	£12.00/£9.60
3.4	Environmental conservation	Medium	£8.40

### 4: Engineering and manufacturing technologies

SSA tier 2	SSA tier 2 description	Skills funding band	Hourly skills funding rate from 1 Aug 2025
4.1	Engineering	High	£9.60

<b>SSA tier 2</b>	<b>SSA tier 2 description</b>	<b>Skills funding band</b>	<b>Hourly skills funding rate from 1 Aug 2025</b>
4.2	Manufacturing technologies	High	£9.60
4.3	Transportation operations and maintenance	High	£9.60

#### **5: Construction, planning and the built environment**

<b>SSA tier 2</b>	<b>SSA tier 2 description</b>	<b>Skills funding band</b>	<b>Hourly skills funding rate from 1 Aug 2025</b>
5.1	Architecture	Medium	£8.40
5.2	Building and construction	High	£9.60
5.3	Urban, rural and regional planning	Medium	£8.40

#### **6: Digital technology**

<b>SSA tier 2</b>	<b>SSA tier 2 description</b>	<b>Skills funding band</b>	<b>Hourly skills funding rate from 1 Aug 2025</b>
6.1	Digital technology (practitioners)	Medium	£8.40
6.2	Digital technology (users)	Medium	£8.40

#### **7: Retail and commercial enterprise**

<b>SSA tier 2</b>	<b>SSA tier 2 description</b>	<b>Skills funding band</b>	<b>Hourly skills funding rate from 1 Aug 2025</b>
7.1	Retailing and wholesaling	Low	£7.20
7.2	Warehousing and distribution	Low	£7.20
7.3	Service enterprises	Low	£7.20
7.4	Hospitality and catering	Medium	£8.40

## 8: Leisure, travel and tourism

SSA tier 2	SSA tier 2 description	Skills funding band	Hourly skills funding rate from 1 Aug 2025
8.1	Sport, leisure and recreation	Low	£7.20
8.2	Travel and tourism	Base	£6.00

## 9: Arts, media and publishing

SSA tier 2	SSA tier 2 description	Skills funding band	Hourly skills funding rate from 1 Aug 2025
9.1	Performing arts	Low	£7.20
9.2	Crafts, creative arts and design	Medium	£8.40
9.3	Media and communication	Low	£7.20
9.4	Publishing and information services	Low	£7.20

## 10: History, philosophy and theology

SSA tier 2	SSA tier 2 description	Skills funding band	Hourly skills funding rate from 1 Aug 2025
10.1	History	Base	£6.00
10.2	Archaeology and archaeological sciences	Low	£7.20
10.3	Philosophy	Base	£6.00
10.4	Theology and religious studies	Base	£6.00

## 11: Social sciences

SSA tier 2	SSA tier 2 description	Skills funding band	Hourly skills funding rate from 1 Aug 2025
11.1	Geography	Low	£7.20
11.2	Sociology and social policy	Base	£6.00
11.3	Politics	Base	£6.00

<b>SSA tier 2</b>	<b>SSA tier 2 description</b>	<b>Skills funding band</b>	<b>Hourly skills funding rate from 1 Aug 2025</b>
11.4	Economics	Base	£6.00
11.5	Anthropology	Base	£6.00

## **12: Languages, literature and culture**

<b>SSA tier 2</b>	<b>SSA tier 2 description</b>	<b>Skills funding band</b>	<b>Hourly skills funding rate from 1 Aug 2025</b>
12.1	Languages, literature and culture of the British Isles	Base	£6.00
12.2	Other languages, literature and culture	Base	£6.00
12.3	Linguistics	Base	£6.00

## **13: Education and training**

<b>SSA tier 2</b>	<b>SSA tier 2 description</b>	<b>Skills funding band</b>	<b>Hourly skills funding rate from 1 Aug 2025</b>
13.1	Teaching and lecturing	Low	£7.20
13.2	Direct learning support	Low	£7.20

## **14: Preparation for life and work**

<b>SSA tier 2</b>	<b>SSA tier 2 description</b>	<b>Skills funding band</b>	<b>Hourly skills funding rate from 1 Aug 2025</b>
14.1	Foundations for learning and life	Base	£6.00
14.2	Preparation for work	Base	£6.00

## **15: Business, administration and law**

<b>SSA tier 2</b>	<b>SSA tier 2 description</b>	<b>Skills funding band</b>	<b>Hourly skills funding rate from 1 Aug 2025</b>
15.1	Accounting and finance	Low	£7.20
15.2	Administration	Base	£6.00

<b>SSA tier 2</b>	<b>SSA tier 2 description</b>	<b>Skills funding band</b>	<b>Hourly skills funding rate from 1 Aug 2025</b>
15.3	Business management	Low	£7.20
15.4	Marketing and sales	Base	£6.00
15.5	Law and legal services	Base	£6.00

## Annex 2: Recording ASF funding – Grant Funded provision

The tables below are a simple guide on how each element of funding is claimed and recorded under each of the ILR funding models.

### Qualifications, units of qualifications, work placements, HGV medicals and HGV certificates of competence

Funding model	<b>38 – adult skills fund (starts from 1 August 2025)</b>
Qualification/learning aim	Uses adult skills fund rate (based on GLH and SSA) if FCFJ adds on the £150/£600 uplift, and holds back 20% for completion*
Learning support	£150 per month for each month required as recorded on Learner ILR
Learner support	Include in learner support claim
Excess learning support	Record on EAS
King's Trust additional funding	Record on EAS
Authorised claims	Record on EAS
Exceptional learning support	Claim any funding above the £19,000 on the ELS Claim Form

\* 20% not held back for work placements, HGV medicals or HGV certificates of competence.

### Non-regulated learning aims (excluding work placements, HGV medicals and HGV certificates of competence)

Funding model	<b>11 – tailored learning (starts from 1 August 2025)</b>
Qualification/learning aim	Include in tailored learning claim
Learning support	Include in tailored learning claim
Learner support	Include in tailored learning claim
Excess learning support	Include in tailored learning claim
King's Trust additional funding	Not applicable
Authorised claims	Not applicable
Exceptional learning support	Not applicable

### Annex 3: Recording ASF funding – Contract for Services provision

The tables below are a simple guide on how each element of funding is claimed and recorded under each of the ILR funding models.

#### Qualifications, units of qualifications, work placements, HGV medicals and HGV certificates of competence

Funding model	<b>38 – adult skills fund (starts from 1 August 2025)</b>
Qualification/learning aim	Uses new rate (based on GLH and SSA) if FCFJ adds on the £150/£600 uplift, and holds back 20% for achievement*
Learning support	£150 per month for each month required as recorded on ILR
Learner support	Record on EAS
Excess learning support	Record on EAS
King's Trust additional funding	Record on EAS
Authorised claims	Record on EAS
Exceptional learning support	Claim any funding above the £19,000 on the cost form

\* 20% not held back for work placements, HGV medicals or HGV certificates of competence.

#### Non-regulated learning aims (excluding work placements, HGV medicals and HGV certificates of competence)

Funding model	<b>11 – tailored learning (starts from 1 August 2025)</b>
Qualification/learning aim	Not applicable
Learning support	Not applicable
Learner support	Not applicable
Excess learning support	Not applicable
King's Trust additional funding	Not applicable
Authorised claims	Not applicable
Exceptional learning support	Not applicable